YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr. Anuradha Punia
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01842262044
• Mobile No:	9996013210
• Registered e-mail	gc_karnal_women@yahoo.com
• Alternate e-mail	iqacgcwknl@gmaill.com
• Address	Railway Road Karnal
• City/Town	Karnal
• State/UT	Haryana
• Pin Code	132001
2.Institutional status	
• Type of Institution	Women
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Kurukshetra University Kurukshetra**
• Name of the IQAC Coordinator	**Dr. Ramesh Kumar**
• Phone No.	**9991232715**
• Alternate phone No.	**9050632247**
• Mobile	**9991232715**
• IQAC e-mail address	**iqacgcwknl@gmail.com**
• Alternate e-mail address	**iqacgcwknl@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2194.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2266.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**63.5**	**2003**	**21/03/2003**	**20/03/2008**
Cycle 2	**B**	**2.52**	**2017**	**28/03/2017**	**27/03/2022**

6.Date of Establishment of IQAC	**12/07/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Women Cell	For activities of women cell	DGHE	2020 (365 days)	----
Lab Upgradation	Upgaradation of various labs	DGHE	2020 (365 days)	1,00,000
Earn while you learn	Payment of students	DGHE	2020 (365 days)	2,00,000
Sports Grant	Sports activities and maintenance of grounds	DGHE	2020 (365 days)	1,00,000
Placement Cell	Interaction with resource person. Visit of students job fair	DGHE	2020 (365 days)	----
Science Exhibition	For making models and participation in science exhibitions	DGHE	2020 (365 days)	50,000
Cultural Activities	For Organizing Cultural Function	DGHE	2020 (365 days)	----
Office Expenses (O.E.)	To meet office requirement	DGHE	2020 (365 days)	50,000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	05	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. During 2020-21, the college purchased new books worth Rs. 1, 50,628/- from government grant . Presently, library has 16050 books in total including text books (UG and PG) and reference books. This will help the students for updating their knowledge with new materials.

2. With the coordination of IQAC and home science department, the college organized a workshop titled "stitching and drafting of garments" on dated 10/06/21 to 15/06/21 in collaboration with home science and fashion department of government college Faridabad. Dr. Mamta, Head of Home Science Department completed this program very well.

3. In current academic session, Alumni association of the college has organised (First-25/04/21 and second-30/06/21) alumni meets under the convenership of Dr. Vidusha, Assistant Professor in Sanskrit. Due to COVID-19, these meets were organised in online mode. In these meets, approximately 150 ex-students exchanged their ideas for betterment the college and suggested valuable suggestions for raising the productivity of the institution. On 30/05/2021, Alumni Association of college organized one day webinar on Stress management in which Dr. Anupama Sihag, GMN National College, Ambala Cantt gave a lecture on how to cope with the problems of Corona. Approximately 102 students benefited feom this webinar.

4. In 2020-2021, Two split AC of 2 ton each were installed in college library reading hall with the efforts of IQAC so that

students may conveniently sit and learn with long time and improve their knowledge. Moreover, in music theatre of the college, one split AC of one ton was also installed for best utilization of infrastructure available in music department. This will give success to the students on national and international music platforms.

5. IQAC encouraged the allied administrative staff of the college to participate in more and more training programs and learn new techniques and improve their technical skills.

6. As per the directions of the HoG, staff members and college students were motivated to get the Parivar Pehchan Patra made. Moreover, attention was paid to the cleanliness in college, Light and fan facilities have been increased in the classrooms. IQAC motivated the faculty members of the college to make optimum use of ICT i.e. Google meet, YouTube, Whatsapp, E-mails etc. in online classes.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To ensure that every teacher make the best use of smart class-rooms through electures.	1. Every teacher is making the best use smart class-rooms through e-lectures e-content is available in the college and has been provided to the Assistant/Associate professors.
2. Language and training courses for Students: Teachers of English department are imparting training to students to improve their language skills and communication in the language labs. Enhancement courses, that encompasses hands down training the instruments for science students and projects and presentations on actual data for students from commerce and humanities background.	2. Students of First Year classes are engaged by the department throughout the year to improve communication abilities and group discussion preparations for various competitive examinations.
3. Department level academic activity Academic checks are conducted on departmental levels in the middle of the semester to ensure timely and completion of the course and conduction of regular internal assessments.	3. Syllabus of different classes completed timely as an outcome of this activity and two assignments and a class test makes compulsory for a teacher to improve academic environment in the college.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
up to 2020	05/02/2020

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**11**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2476**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1135**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**868**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**61**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**76**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**40**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3793131**
4.3 Total number of computers on campus for academic purposes	**136**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. **The college worksas per academic calendar prepared byKurukshetra University, Kurukshetra which is designed by theUniversity before commencement of the classes. All the departments of college follow such academic calendar according to the guidelines and curriculum prepared by Kurukshetra University, Kurukshetra. Students are informed by displayingthe same on the notice board of the college and whatsapp groups of classes and everyclass teacher also shares theacademic calendar as well as curriculum with class students. They areencouraged to visit the University website for updating themself forthe syllabus of subjects concerned available on https://www.kuk.ac.in**

2. **During covid – 19 pandemic,the students were taught through online classes. All the teachers weredirected to use maximum ICT tools during teaching the classes. They were also directed to maintain a Google form for the daily attendance of the**

students.

3. **As per University guidelines one class test and two assignments were mademandatory for each class for fixing the internal assessment. All these were done in an online mode. A planned mechanism is also communicated in advance to students and teachers by examination branch of the college.**

4. **As the availability of funds by GoH, Field tours and excursion trips are organized for students to make them competent at every competition platform and to enhance their knowledge as well as affiance to face environmental hurdles while addition in their career.**

5. **The college would planto arrange tutorial classes for the PG classes for personality development and to makethem efficient while theyappear in job orient programme.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2265.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affilated to Kurukshetra University, Kurukshetra and follows the academic calender as designed by University.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2266.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma	**A. All of the above**

Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has been working since 1998 for overall development of the students with the help of various activities . The college faculty members of different subjects encouraged the students for many activities organized by N.S.S., N.C.C., lectures by resource persons , Basant Darbar, tour and trips , industrial training etc.The environmental issues are dealt in detail in the classroom through a regular subject entitled 'Environmental Awareness' (At UG level). This subject is taught by special teachers in the class. The said subjects include the chapters such as, Scope & Nature of Environment Science, Natural Resources, Eva-System, Bio- Diversity, Pollution, Social Issues & Population. The students will be passed after clear this subject. The students must understand the human values & follow professional ethics in their relevant field. Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college. In this regard, a 7-day residential camp is conducted by the N.S.S cell of the college. The students are also directed to be aware of responsibilities and professional ethics in college. Thecollege hasnot noticed any issues regarding ragging and complaints from students about their harassments which is a positive aspects of thecollege. A cmmitte of teachers keeps an eye on any kind of ragging and harassments of the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

67

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2268.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1135

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

654

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Most of the students of this college belong to the rural area of Karnal district and come from diverse social backgrounds. Nearly 50% of students come from reserved categories i.e., OBC (BC – A and BC – B), SC and ST. The college is very much aware about the overall development of the admitted students. The admission process in this college is fully online and controlled by the Department of Higher Education, Haryana, Panchkula. The admission of the student would be based on the marks obtained at the senior secondary level. Some weightages are given as per the criteria defined by the affiliating university. The admission process is totally unbiased and transparent. The college is on a mission to equip the students with education and skills which would empower them to face top level competition and to create their own identity. After the commencement of classes, each teacher adopts a process to identify slow and fast learners among the students. Advanced learners and slow learners are identified as per their responses in the class room as well as marks obtained in class tests, internal examinations, assignments and class seminars. Extra classes are arranged for the weak students. The performance is evaluated by the teacher with subjective judgment or tests of slow learners and measure the efficiency of the advanced students by group discussion with a particular topic of syllabus as well as general topics. Students are encouraged to ask questions in the classes. Advanced students are encouraged to give home assignment and projects, journals, advanced textbooks for their advanced studies. Moreover, advanced learners are also motivated by the teacher to apply for different competitive examinations as well as job interviews.

File Description	Documents
Link for additional Information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2270.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2432	90

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences. The College provides an effective platform for students to develop latest skills, knowledge, attitude and values. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to create their problem-solving ability and ensure participative learning. The college organizes Basant Darbar in which students participate in different cultural activities and students are also motivated to participate in inter-college as well as national level competitions. The teachers make efforts in making the learning activity more attractive and interactive by adopting the below given student-centric methods.

Experiential Learning

Laboratory sessions are conducted by science department as well as Psychology department of college. The Project development on latest themes by students is conducted by professional students as well as Industrial visits of PG students in other organization to make them in experiential learning. Moreover, tour and trips are also organized as per the direction of the Head office for making the students competent to cope with a event.

Participatory Learning

Students participate in various activities such as seminar, group discussions, wall papers, projects, and the skill-based activities such as Mehandi Competition, Cooking etc. Annual cultural program organized every year for the students of the college to give a platform of their creativity. Quizzes are organized for student participation at intra or inter college level. Seminar Presentation by students develop technical skills while presenting papers in seminars by PG students. Presentation and publishing of papers in conferences and journals is to give them exposure to learn more and develop skills how to write a paper based on research mythologies.

Problem-solving methods

The college encourages students to acquire and develop problem-solving skills. For this, college organizes expert lectures on various topics; participate in various inter-college and intra-college technical fests and other competitions. The women cell of the college organizes many activities for the students to cope with problem i.e. women empowerment, Rights of women as per Indian Law, Awareness of banks schemes for students for financial assistance and how to improve the communication skills.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2271.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college follows ICT enabled teaching in addition to the traditional classroom education. The efforts are taken by the college to provide e – learning atmosphere in the classroom. All faculty members use Information and Communication Technology (ICT) enabled tools for effective teaching-learning process in college. Teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses ICT in education to support, enhance, and optimize the delivery of valuable education. The following latest teaching ICT tools are used by the college:

1. Projectors- 12 projectors are available in different classrooms/labs

2. Desktop and Laptops- 136 Computer in different Labs/teacher's room and majority of teacher personally have Laptop for their learning. It is also planned by college 10 computers with printer with internet connectivity will be provided to teachers for their research work in a separate room.

3. Printers- These are installed at different Labs, IQAC room, time table room, Registrar room, sports room, mathematics department , scholarship room , NSS room, Library of college , music room and all important places.

4. Photostat machines – Multifunction Photostat machines are available in administrative office as well as University/examination room – 54 of college.

5. Scanners- Multifunction printers are available at all important places / Labs.

6. Seminar Rooms- At present room – 17 is Seminar room fully equipped /furnished.

7. Smart Board- 10 smart boards are installed in different classroom.

9. Online Classes are conducted through Zoom, Google Meet, Microsoft Team, Google Classroom by all faculty members. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also used digital library, online journals, Google search engines and websites for effective presentations.

10. Webinar and Google meets are organized by Home science and science department of the college in current academic session. Moreover, Alumni Association of the college also organized two online Google meet in Covid - 19 pandemic. Online quiz, class seminars and recorded video lectures are made available to students for long term learning and future referencing.

11. Online competitions- Various technical events and management events such as Poster making, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2272.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

80

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

60

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

60

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the course concerned are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment.

Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. For transparent and robust for internal assessment, the following mechanisms are conducted Internal Examination Committee.

·Question Paper Setting.

·Conduct of Examination

·Result display

·Interaction with students regarding their internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2273.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination procedure is clearly communicated to the students. The internal and external marks are given stricltly as per the guidelines of the affiliating University. The Principal of the college conducts a meeting with the new students regarding the examination system and discusses the complete procedure about internal examination system of the college as per University guidelines provided on www.kuk.ac.in. In case of any change made by the University, the students will be informed through notice on notice board and the class teacher. HoDs and mentors will also

discuss the same with the students. House test are date and time bound activity for that a notice is designed by the examination incharges and same is communicated with all students of college. The marks of internal examination are included in internal assessment. The internal assessment is also communicated to students and same will be uploaded on KUK portal and hardcopies also send to examination branch of University for declaration of results and preparation of DMC.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2274.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts outcome based higher education for making the students competent at national and international level to avail opportunities. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.

Before the commencement of classes, first year graduates are made aware by the induction program in which conveners of all committees discuss with the students about last year progammme outcomes. Five hours (approx) are spent by the teachers in the above said program. Learning Outcomes of the Programs and Courses are observed and measured periodically. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the college portal for public awareness. Besides, the importance of the learning outcomes is communicated to the teachers in every IQAC Meeting and Staff Meeting. Students are encouraged to identify the most relevant concepts that arise in everyday life and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems.

Use basic laboratory equipment correctly and effectively in order to conduct measurements and analyze and interpret the results including

a quantitative understanding of uncertainties by specially Geographical and Science department of the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2275.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

T

The college has adopted outcome based mechanism to ensure the attainment of course outcome (CO) and program outcomes (PO). The college adopts both direct and indirect methods of assessment to ensure attainments of Program outcomes and course outcomes.

Direct Assessment Methods

·Group discussion in all classes

·Laboratory testing in science classes

·Student projects in professional classes

·The assignments are provided to students and they refer the text books and reference books to find out the answers and understand the expected outcome of the given problem.

·House Test

·Class test

The score of this assessment is taken into account for evaluation Course outcomes of the students that is used for the internal assessment of the students.

Indirect Assessment Methods

- Feedbacks are taken from the students in order to evaluate the Academic performance. Feedback mechanism is used to improve Teaching learning process in outcome based education.

· Alumni survey is also conducted to evaluate the program performance as well as course performance of the students. This survey is conducted once in a year for the pass out students.

· Co-curricular activities are also conducted to find out the competency and creative skills of the students.

· Extracurricular activities are also organized by the college to evaluate the program outcomes.

Internal assessment is the requirement of the continuous assessment and is essential for the fulfillment of the COs and PO's. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars, Quiz etc. Moreover, the college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Red Cross, Career Counseling, Personality Development Program, and Communication Skills, Expert lecture, Health Awareness Programs etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2276.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

810

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2277.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2398.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2283.pdf

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS and NCC,Red Cross/YRC organized the Extension Activities during 2020-21

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

107

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

306

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a well-maintained green campus spread over 4 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: college has sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Technology-enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning Wi-Fi connectivity (Reliance Server) and internet access is given.

Seminar Hall: The College has a seminar hall (Room - 17). This hall is used for conducting national / international seminars/Conferences/Quiz context/ Expert Lecture at the college.

Tutorial room: A separate tutorial room (backside of Library) in the college campus for tutorial lecture, doubt clarification and special remedial classes for weak and needy students.

Laboratories: All laboratories are well-equipped with state-of-the-

art equipments and facilities. All the laboratories are established as per kurukshetra University, Kurukshetra norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum. Labs are also utilized for technology learning & training as a part of teaching contents beyond the syllabus. Labs have sufficient licensed software and open- source tools to cater the requirements of curriculum & industry enabled teaching.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Internet facility is available in whole campus including labs, classrooms, library, offices of all Departments.

Central Library: Our central library is fully computerized by automating the issue of books with bar code reader. The library has -------- titles covering all fields of Science, Commerce and Art. The library is also fully air-conditioned and has a large and spacious reading hall. Excellent Resources are available for self-learning at Central library Access to library and books from book bank. The Library has membership of British Council Digital Library. The interested student can learn from e-journal with full database available on Digital Library. Additional e-resources (www.pdfdrive.net) can be visited in library. Access to millions of books you need at free of cost. You may browse by title or author, etc. Currently 274376478 books are available for free and every minute, around 50 new books are added to the database.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a well-maintained campus spread over 2.75 acres land. There is a lot of encouragement for the students to participate in sports and cultural activities simultaneously and thus they are awarded and rewarded accordingly. The college have a spacious and well-equipped Sports room – 10 & 11, where students can play indoor games like table tennis, chess etc.

The teachers in Physical Education look after the games and sports activities of the college. College teams are formed to take part in

state-level and University- level competitions and other inter-college competitions. Sports events are conducted in each academic year in SHAKHA ground and the winners are awarded and rewarded according to GoH rules. The outdoor games such as shuttle badminton, volley ball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc., are practiced and played by the students.

Cultural Activities: Students are encouraged to participate in the cultural events held in the college like Bashant Darbar, Talent search show, Farewell, Convocation Day, National and international conferences, Alumni meet organized by the college. Teams of students are sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc. National Independence Day and Republic Day are celebrated in the college by unfurling the national flag followed by a guard of honor of the chief guest by NCC students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2278.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2279.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

242697

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the center for intellectual and academic excellence. It is regarded as an essential instrument for putting progressive methods into practice. It is an abode of learning and aids in holistic development of the student. To preserve, promote and provide universal reach to a broad range of knowledge resources, information, ideas in an intellectually stimulating innovation and interactive ambiance and also provide free and equitable access to learning services. The objectives of the college library is to help in all educational & instructional programmes of the college, develop a habit of deep & advanced study of subjects beyond textbook, enhance the understanding of different subjects among the students, assist the research work for PG students & lay down the initiative base for research scholars and also facilitate the students for qualifying the UGC examination. There are many resources for reading the students, teachers and non – teaching staff of the college through Books, Journals, periodicals, Projects, CD ROMs', Newspapers & Magazines.

Best Practices of the Library

1. Book Display Programme: We organize exhibitions and book display programme for creating awareness, interest and inculcating reading habits among students. This also helps and provides an opportunity for users to know the various types of information resources available on a particular aspect in the library and information centre.

2. Orientation Programme: Students are oriented on the library resources and library services available for maximum utilization of the library.

3. New Arrivals: To make the students aware of the new arrivals, they are displayed in the separate section in the library for updating the students with new resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2280.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**C. Any 2 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,50,628

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Continuous upgradation of technology and the infrastructure is one of the quality policies of the college. The college provides IT-enabled teaching-learning environment in the campus round the clock. Reliance web connectivity is in place to cater to all students and staff through Wi Fi and physical connectivity. The computer labs and administrative block is fully Wi Fi with two separate internet connections. Moreover, there are 11 internet connections at different locations in the college. The details are given below:

Internet Connection in College (2020-21)

S.No

Internet Connection

Phone No

Speed

Location

1

Airtel (Broadband fixed Line)

0184-4032087

16Mbps

Compute Labs 8/9

2

Airtel (Broadband/XstreamFiber)

0184-4632099

16Mbps

Computer Lab No 5 A/B

3

Airtel (Broadband fixed Line)

0184-4022044

2Mbps

Office and Music lab

4

Airtel (Broadband fixed Line)

0184-4033883

2 Mbps

Office

5.

BSNL

0184-2250241

4 Mbps

Room - 46

6

BSNL

0184-2272132

4 Mpbs

Room - 48

7

BSNL

0184-2272137

4 Mbps

Room - 57

8

BSNL

0184-2250242

4 Mpbs

Library

9

BSNL

0184-2272135

4 Mbps

Functional English

10

BSNL

0184-2250243

4 Mpbs

Home Sci

11

BSNL

0184-2250240

4 Mbps

Geography Lab

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2281.pdf

4.3.2 - Number of Computers

136

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3134631

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Library

For overall smooth functioning of the library, it is divided into following 4 main sections and each section has its unique identity and with defined standard procedures the library works effectively and serves its patrons for information requirements.

1. Processing Section

2. Circulation Section

3. Serial Section

4. Reference Section

The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff. Yearly statistics for utilization of library resources helps in collection development policy of the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis. The Library Committee and Head of the Institute initiates the withdrawal policy.

Laboratory

As the College has many departments, the Laboratory policy forms the core in the working of the college. While the Laboratory has several instruments and equipment, the same is maintained by the concern department with the lab upgradation grant provided by the GoH. General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.

Sports

Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. For holistic development, students are encouraged to participate in the competitions. Coaches for events where there is good student representation, are appointed with the permission of the Principal. The celebration of the International Yoga Day has become a regular affair and many students and staff participate in the same.

Computers

Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure is to be done on regular basis. Annual maintenance contracts for computers, copier machines, software, CCTV, garden, security are in place. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes. The well-defined purchase policy developed by the Purchase Committee looks after all the purchases in the college as per the requirement of the department and purchase/repair to be done with the funds available in the concern department or by lab development grant from Government side. The college follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanisms. Safety of girls is specially handled and appropriate measures are taken to make the campus safe for students.

Classroom management

Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the University. It is followed keeping in mind the modern teaching learning environment. The classrooms are well equipped with all modern technology like the smart boards and other technologies for better and effective teaching. CCTVs installed on different location in the teaching rooms to make sure of the safety and the security of all students, teachers and equipment. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, proper reporting system about repairs and replacements are the basic attributes of classroom management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2282.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

975

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2263.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

212

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

212

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	**A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

89

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

06

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

-

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Government of Haryana banned such facility during Covid -19 in Government Colleges in Haryana

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2264.pdf
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

One of the main purposes of alumni associations is to support a network of former graduates who will, in turn, help to raise the profile of the college. Alumni associations aim to bring together like-minded individuals. Alumni can help students get placed at their respective organizations. Alumni can play an active role in voluntary programmes like mentoring students in their areas of expertise. They could also play a significant role in contributing

scholarships to deserving students but the said college is Government so scholarship being provides by GoH.. Alumni networks turn out to be anespecially effective kind of social network. This is in part because people often self-select into undergraduate and graduate programs that have social groups with interests closely aligned to their own, which generates both a higher level of interaction and longer-lived relationships. The college has a registered Alumni Association which was registered in 2020 and registration number is 01435 as per Haryana Registration and Regulation of Societies Act, 2012. The name of society is GCW Former Student Association with registered office address Government College for Women, karnal. During 2020-21, the Alumni association of the college organized two Alumni Meet online on dated 25th April, 2021 (https://meet.google.com/qsc-ruxw-ymn) and 27th June, 2021 (https://meet.google.com/kbg/wjjo-vta).

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2284.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) — E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The empowered team of the college involves Principal, convener of different committees, Teaching-staff, IQAC committee, non-teaching and supporting staff, student's union, student representative (C.R.), stakeholders, alumni and NSS cell and NCC unit are followed the concept of good governance. The principal monitors the mechanism of administration and academic process. It also ensures proper functioning of the policies, Government rules and action-plans of the college. There are many committees to support the vision and mission of the college. For example, there are Examination cell,

NSS, NCC, YRC, placement and counseling cell, library and sports committee, cultural and literacy committee, internal examination committee, antiragging committee, college-magazine committee, RUSA and UGC committee, disciplinary committee, scholarship committee, grievance redressal committee, etc. All the committees take its responsibility for the plans and activities, and successfully execute them in every academic 2020-21 . For academic performance meetings with HoD's and faculty of various departments is done. The performance of the teachers are checkedwith the results and ACR. Principal continuously monitors everyroom individually by CCTV which areinstalled for teaching-class, class room activities, movement of students in veranda and outside of the campus. The perspective plans are implemented by principal with suggestion from Bursar of the college who dealswith the finance received for the various grants and amount received from GoH and other sources from overall development and maintenance of college.

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2285.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college is committed to a particular management with decentralized system involving the college staff and all stake holders teaching and non-teaching staff for effective functioning of institution. Different committees, clubs and subjects societies are formed which assigned significant activities and initiatives in the college. The entire functioning of the college is conducted after taking ideas and including effort of every member of these committees which directly helps in smooth functioning of the college with a pre -planned work scheduled , the younger energetic staff executes the responsibilities assign to them under the supervision and guidance of principal and senior faculty member. The details of the curriculum and co-curricular activities like examination quizzes, talent shows, inter college events etc. are available on the college website as well as in college prospectus. The senior staff member constitutes the core advisory committee also known as academic council of the college who in consultations with the principal do the decision making. The well considered decisionis executed and all teaching and non-teaching staff assists in proper

implementation of the approved plans.

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2286.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since 1998, the college has shown tremendous growth in the field of higher education. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Both perspective and strategic plan documents are available in the institution. The following plans are projected after thediscussion which is based onanalysis, assessment and estimates. Keeping in mind, the short term, medium term and long term development plans are adopted. Besides this,the college always adopts a bottom-up approach with a strategic directive given from the Director of Higher Education, Haryana.

Strategic Plan

1. **Planned to placement for job oriented courses (BBA and BCA)**
2. **Offering certificate and diploma courses (Ist year students for Computer skills)**
3. **Planned to clear UGC examination by more students at PG level (M.Com, M.Sc Geog. MA Hindi and MA Music) .**

Implementation

1. **Various Extension activities were carried out through NSS and NCC**
2. **Staff Development Programmes were participated and conducted to enhance the skill and knowledge of the teaching and non-teaching staff for the session.**
3. **Merit scholarship and woolen clothes were distributed to socially deprived students.**
4. **Many students engaged under "Earn While You Learn" indifferent departments of the collegeto make them financially competent.**
5. **The college established Memorandum of Understanding with various organizations for skill development training.**
6. **Encouraged the Faculty for Paper publishing in UGC approved**

Journal at national and international level.

7. Motivated the students participating in co-curricular/ extracurricular activities in college and outdoor institutions.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2287.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Human Resource Management

The faculty members of the college areengaged in various activities as per duties assign to them on time to time. The Mentor groups functioning in the college to interact with the students. Everyfaculty member is the In -charge of small group of students. Some financially weekstudents work under "Earn while you learn scheme" so that they can earn some thing during the study. These students earn some money while working in laboratories, Library and office etc.

Library and ICT

New books are regularly added to the library. 12 smart class rooms have been made functional in college in different class room.

Research and Development

The faculty members pursue their own research works in order to get the doctorate degree. They contribute to research work by publishing research papers in various research journals and conferences.

Examination and Evaluation

The students are regularly evaluated through compulsory two assignments and a class tests in a semester. They have to appear in semester examinations conducted by the university in every six months.

Teaching and Learning

Facility to attend orientation courses, refresher courses, workshops, seminars etc. is provided to every faculty members of the institute to enhance teaching abilities.

Industry Interaction / Collaboration

The students especially of commerce and management faculty do training programs in order to get a real feel of the working conditions in their respective fields. Students of B.Com and BBA do training in financial institutions such as bank and insurance companies.

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2288.pdf
Link to Organogram of the Institution webpage	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2288.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

EMPLOYEE BENEFITS (GPF/ ESI SCHEME, NPS, SERVICE GRATUITY, FACULTY IMPROVEMENT

1. **GPF (General Provident Fund), NPSand ESI scheme**

As per the existing norms of Central Government, GPF (General Provident Fund), NPS and ESI schemes are implemented for the teaching, non-teaching and contingent staff. See http://www.finhry.gov.in/Portals/0/hcs-gpf-rules-2016_1.pdf

1. **SERVICE GRATUITY**

How Gratuity calculated: The formula is:(15 * your last drawn salary * the working tenure) / 30. For example, you have a basic salary of Rs 30,000. You have rendered continuous service of 7 years and the employer is not covered under the Gratuity Act. Gratuity Amount = (15 * 30,000 * 7) / 30 = Rs 1, 05,000.

1. **LEAVE FOR STAFF MEMBERS**

- A member of the staff on casual leave is not treated as absent from duty and his pay is not interrupted. The maximum numbers of casual leaves in a calendar year are 20 after completion of service 20 years.
- Casual leave cannot be combined with any other kind of leave.
- Balance casual leaves will not be converted into earned leaves.

1. **EARNED LEAVES**

- The teaching staff of the college will be eligible for annual leave / earned leave 10 days for a year maximum 300 day's encashed at the retirement for teaching staff.
- The earned leaves can be availed during the academic period as applicable without causing any academic disturbance and should be recommended by Principal.

1. **STUDY LEAVE**

The scheme of Study Leave provides an opportunity to avail of scholarships / fellowships awarded to the faculty who wish to acquire new knowledge and to improve analytical skills. When a teacher is awarded a scholarship or stipend (by whatever nomenclature used) for pursuing further studies leading to Ph. D / Post doctoral qualification or for undertaking research project in a

higher education institution abroad, the amount of the scholarship/ fellowship shall not be linked to the recipient's pay / salary paid to her / him by his / her parent institution. The awardees shall be paid salary for the entire duration of fellowship scholarship, provided of course s/he does not take up any other remunerative jobs like teaching, in the host country.

1. MATERNITY LEAVE/ PATERNITY LEAVE

Third child maternity leaves- Haryana Govt. allow thematernity leave for 3rd childto women employee vide finance department letter no. 11/16/89-3FR-II dated 20.05.2016. Court case regardingthird child maternity leavewas Supreme Court case Javed and others vs State of Haryana and others (2003)8SCC 369 and Air India and others vs Nergesh Meerza and others (1981) 4SCC335. The high court allowed CWP No. 4229 of 2011 Ruksana vs the State of Haryana by holding the petitioner is entitled to the payment of salary as maternity leave benefit as envisaged under section 5 of the maternity benefit read with rule 8.124 of Punjab CSR volume I part I without making any reference to note 4 appended there under. Also see-Leave rules in Haryana,Contract employee maternity leave,

1. SUMMER VACATION

Long summer vacation shall be given to the entire teaching staff as Kurukshetra University, Kurukshetra rule nearly 1.5 months.

1. Faculty Improvement Programmes

- Faculty members are permitted to improve their academic qualification by attending courses/ research work in higher educational institutions of learning.
- The Staff is encouraged to attend conferences / workshops / Faculty Development Programmes and training programmes every year.
- Sponsorships to attend and present papers in conferences in India.
- All the faculty members who upgrade their research work through quality publications during the academic year are honored by Principal with non – financial motivation.
- Faculty development programs (FDP) for faculty members on regular basis.

1. Other Benefits

1. **College provides financial support for teaching and non-teaching staff as per Government rules.**
2. **The Government provides effective welfare measures and also delivers soft loans to the staff.**
3. **Gym is freely accessible for the staff.**
4. **Internet and free Wi-Fi facilities are also available in campus for staff.**
5. **The support staffs are provided with two pairs of uniform and interest free loan in support for their needs.**

File Description	Documents
Paste link for additional information	http://www.finhry.gov.in/Portals/0/hcs-gpf-rules-2016_1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is no such type of system in this college

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2289.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit: There are different committees for all functions of the college. Each committee hasits one incharge (Convener) and incharge ispermitted to spend money from the grant/fund available in college or sanctioned by the government. Incharge take permission from the Principal for spending the amount from the fund/grant with direction of the Principal. The incharge submit bills for the expenses spended. Internally Bursar checks the bills before they are cleared and then signed by the Principal finally. At the end of year, Funds/grants are audited by a team (section officers) from DGHE.

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2290.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A. Mobilization of funds of the college is as follows:

1. **Fees: Fees charged as per the University and government norms from students of various funds.**
2. **Salary Grant: The College receives salary grant from the State Government for teaching and non-teaching staff of the college. The college demands an annual budget of the estimated salary grant required to the state government for this purpose. This grant includes salaries of the Full Time Permanent teachers and non - teaching staff as well as part-time teachers working on granted posts and extension teachers.**
3. **UGC/RUSA Grants: The said College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So, the college receives grants from the UGC/RUSA for the development and maintenance of Infrastructure and Lab development also.**
4. **The college also received funds from the annual membership of Library.**

B. The college resource mobilization policy and procedures are as follows:

1. **The institution set up a UGC Committees per the directions of the UGC given in the XII Plan.**
2. **The different Committees in close coordination and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated like Lab development, Gym, Drinking Water facilities, Library of the college etc.**
3. **The Purchase Committee takes care that purchases are done properly and in accordance with the rules.**
4. **Regular internal audits from Bursar of the college and external audits from the government make sure that the mobilization of the resources is being done properly.**
5. **The time-table committee looks after the proper utilization of**

       classrooms and laboratories.
   6. The Library Advisory Committee takes care that the resources
      in library are utilized optimally.
   7. Campus cleanness and its utilization is monitored by the
      Campus Cleanliness and Beautification Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college is facilitated with Wi-Fi and many classrooms are
equipped with LCD projectors with internet access for enhanced usage
of ICT in teaching and learning. The Faculty is encouraged to
participate topresent/publish articles by providing on-duty.
Workshop, Seminar and Conferences are organized to enhancethe
research culture in the college. The college prepared long term
perspective plan for the growth and overall development of the
students as well as the college. The College may provide adequate
Sports facility for the benefit of the students. Shakha ground
isfunctioning for sports activities for the students . Indoor sport
facilities have been improved by the college. Attendance waiver for
Sports persons as given by college. Permissions for participating in
competitions and practice sessions facilitated by the college to
girl students.

Well planned Academic and Administrative activities at the beginning
of the Academic year through Annual Planner, Semester planner and
disseminate the information to the students by Student Handbook,
website, Notice Boards and Public Address system. Preparing Lesson
Plans and maintaining Academic records, Teaching Diary as directed
by Principal.

Infrastructural Utilization and others amenities for staff and
students

   1. Biometric attendance system for staff members
   2. Classrooms are equipped with LCD Projectors
   3. Enhanced Lab facilities with latest equipment in Computer
      Labs, Physics Lab, Psychology Lab, Language Lab and Commerce

Lab Up-gradation in IT infrastructure
4. Separate Digital Library Facility with enhanced library resources
5. Wi-Fi Campus with enhanced Bandwidth
6. Installation of CCTVs
7. RO Water Plant installed
8. Proper Disposal of Solid, Liquid and E-waste and efforts for Carbon neutrality
9. Rain Water Harvesting facility
10. Renovation Library, Principal's Office, Administrative office
11. Construction and modification of few classrooms
12. Activities conducted on women empowerment, gender sensitization, human values and ethics
13. Inculcating and Facilitating Social Responsibility through NSS, NCC , YRC
14. Conduction of awareness programmes on energy conservation and using LED lights in the campus
15. Sensitizing and involvement in environmental consciousness and maintenance
16. Smooth and fair conduction of examination process. Results declared as per the guidelines laid by the parent university
17. Increased support for scholarships and concessions
18. Regular conduction of Alumni Meeting
19. Provide an stimulating work environment for faculty and staff, where merit and hard work are recognized and rewarded
20. Regular conduction of IQAC & General Staff Meetings
21. Social Media, You Tube Channel for the Institution and Web based learning
22. Feedback collected from various stakeholders, analyzed and action taken

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2291.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality

of the teaching-learning process. The Academic Calendar is prepared by the kurukshetra University, Kurukshetra , forwarded the same on whatsapp group by the Examination/University works branch of the college. The admission in various programmes as per the guidelines of the University are opned for the students. The process of admission purly online as directed by DGHE each session. All newly admitted students have to attend the Orientation Programme, in which they are made to aware the philosophy, the uniqueness of the Education system, the teaching - learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. The Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. The incharge of class under mentor –mentee scheme are regularly contacted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses, and directly through IQAC. Students are also free to approach the Principal for feedback and suggestions in the development of the college. Feedback is properly analyzed by the Grievance committee for the batterment of the college.

The teaching-learning processes are reviewed, improvements and implemented, based on the IQAC recommendations. The major initiatives taken over the last year include the following:

1. Automation of Admission Processes - Provision for online fee payment
2. Automation of Examination Processes in covid – 19
3. Green initiatives in Campus – tree plantation, Biodiversity Park (Small)
4. MoUs with prestigious Institutes
5. New Building construction with the grant of RUSA

File Description	Documents
Paste link for additional information	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2292.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of
C. Any 2 of the above

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2293.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Geo-tagged Photos of facilities provided

S. No.

Title of the image

image

1

CCTV Camera at Main Gate

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

2

CCTV Camera infront of Room 48

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

3

CCTV Camera at room - 34

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

4

Common Room

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

CCTV Camera in Library

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

5

CCTV Camera infront of Commerce staff room

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

6

CCTV Camera infront of Commerce Lab room

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

7

CCTV Camera at NCC room

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

8

CCTV in Computer Lab

https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf

2. Measures initiated by the college for the promotion of gender equity during the last year:

1. Two NSS units are started exclusively to encourage the girl students and the units are successfully conducting various

activities to serve the society.

2. Beti Bachao, Beti Padhao Jan Aandolan Rally conducted by NCC and NSS units for the strengthen of the girl students.

3. Celebrations of International Women's Day.

4. Mehandi and Rakhi Making Competition.

5. One 30th January, 2021, Legal literacy cell of the college conducted with collaboration of Amar Ujalatilted "Thought Exchange Programme" on legalissues like safety and protection of the women.

5. The college has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees (Like NCC and NSS) and discharging their duties efficiently.

File Description	Documents
Annual gender sensitization action plan	https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. Geo-tagged Photos of facilities provided S.No Title of the image image 1 CCTV Camera at Main Gate 2 CCTV Camera infront of Room 48 3 CCTV Camera at room - 34 4 Common Room CCTV Camera in Library 5 CCTV Camera infront of Commerce staff room 6 CCTV Camera infront of Commerce Lab room 7 CCTV Camera at NCC room 8 CCTV in Computer Lab 2. Measures initiated by the college for the promotion of gender equity during the last year: 1. Two NSS units are started exclusively to encourage the girl students and the units are successfully conducting various activities to serve the society. 2. Beti Bachao, Beti Padhao Jan Aandolan Rally conducted by NCC and NSS units for the strengthen of the girl students. 3. Celebrations of International Women's Day. 4. Mehandi and Rakhi Making Competition. 5. One 30th January, 2021 , Legal literacy cell of the college conducted with collaboration of Amar Ujala tilted "Thought Exchange Programme" on legar issues like safety and protection of the women. 5. The college has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees (Like NCC and NSS) and discharging their duties efficiently.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	[View File]()

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In college two rain water harvesting for the water management efficiently during rain.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	[https://gcwkarnal.ac.in/images/74/DownloadForms/Forms2269.pdf]()
Any other relevant information	[View File]()

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Any other relevant information	[View File]()

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways**	**B. Any 3 of the above**

> **4.Ban on use of Plastic**
> **5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organizes and conductsseveral activities to build orpromote a healthyenvironment for ethical, cultural, and spiritual values among the students and the staff. For this purpose,the commemorative days are celebrated in the campus with thesupport of the management. These celebrations arenot only for recreation or for amusement but also to generate the feeling of oneness and social harmony among the staff and the students.Therefore, the college withitsstudents and teachingstaff jointly celebrate the cultural and regional festivals, like New-year's day, Teacher's day, orientation,farewell program, rally, oath, plantation, Youth day, Women's day, Yoga day,Diwali Mela celebration, Holi celebration, New Year celebration, Lohri celebrations, etc. TheNSS and Women cell of the college organizemotivational lectures from theeminent persons of the differentfields, just to enhance theall-round development of the students. Besides theacademic and the cultural activities, we have built up many strong infrastructures for thevariety of sports activities which help the students forthe physical development. In this way the collegeprovidesan inclusive environment forcultural, regional, linguistic, communal socio-economic, and other diversities for every students. The list of activities date wise given below to augment the communal harmony in the college.

Name of Event

Date

SERMDAAN Program

19th – 29th Feb. 2020

Yoga Training Camp

1st - 13th Jan. 2021

Road Safety Awareness Relly

18th Jan. 2021

Cleaningness Program

23th Dec. 2021

Road Safety Online Webiar

12th Jan. 2021

Celebration of teacher's Day

5th Sept., 2020

Free Distribution of Sanitary Napkin

15th Jan. 2021

Self Defence Training Workshop

18th – 27th Jan. , 2021

Extension Lecture on Law and its Significance

24th June 2021

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year the college celebrates Republic Day and Independence day on January 26 and August 15 respectively. The celebration is attended by students, teaching and non-teaching Staff, invitees, guests and otherattendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets which is the regular decorum of the programme. In the syllabus of Ist yearunder graduate classes, a new subjec- environmental studieswas introduced by University,to makethestudents aware for theirresponsibilitiestowards society. The students of professional classes also learn about ethicalvalues andtheir duties by paricipating in cultural activies and attending lectures of experts which are organised by Women cell on time to time. The students are encouraged to participate in suchactivities which help the society also as creatingsocialawareness among its citizens on social issues like road safety or common diseaselike Corona or Aids. Students consistentlyparticipate in the cleaning activities on the several occasions as on 02 october onthe occassion of Mahatma Gandhi Jayanti, every year. Moreover, students are encouraged for active participation in the plantation. Students are madeaware about the code of ethics, human values, rights, duties and responsibilities as a citizen of India during induction as well as other programmes throughout year. Students voluntarily participate in national health programme which are implemented with the association of the Government and Non-government organization.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized | D. Any 1 of the above |

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting the seed of Nationalism and Patriotism among people of India. The college celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty members, non-teaching staff and students of the college all come together under one umbrella to celebrate suchoccasions and to spread the message of Unity, Peace, Love and Happiness.

Republic day- The college celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to makethe students aware about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of national flag anda warm speech of nationalismby the Principal.

The Independence Day is celebrated every year on 15th of August withparades and flag hoisting.The collegeencourages the students to remember our national leaders and their sacrifices with respect.

Gandhi Jayanti is celebrated every year on 2nd October to create awareness aboutthe ideology of our great leader Mahatma Gandhi. On this day, the pledge is taken by students and staff also. Thus, intoday's times, we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence.

Sadbhavana Diwas celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel by NCC and NSS students of the collage.

International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone awarehow Yoga increases the immunityof mind and body; thought and action; restraint and fulfilment etc.

Voters Day is celebrated on 25th January wherethe students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

To nurture thelife skills, only Academic excellence is not enough so tocomprehend the management of life, the other additional skill must be learntin order to combat the unpredictableessence of life. There are some activities which are give below with the purpose-1- To strength the student with the power of creativity, to prepare them for utilizing the multiple mode of communication for personal growth, and to enable them for dealing with the fast paced digital world. The practice which the college provides arepublication of college-magazine, digital social platform like Facebook etc. which thestudents useto communicatetheir opinion, ideas, observation , critical judgement, suggestions and views on multiple issues related to youth today. Therefore, the student also get acquainted with the usage of digital platform.

2. Wielding employability through sports:- Now the sports hasbeen accepted as an integral part of modern education, moreover theparents are now open to the idea of encouraging their childrento opt for sports as a branch of knowledge and excellenc. So, thecollege has used the opportunity to offer sports as a subject which helps the students to increase the aspect of fitness employability and prospects of research. Objective: • To increase the employability. • To help the student to remain fit and discipline • To encourage the students to undertake sports as a topic for research in higher education. The college provides special

benefit to the students who aspire to build a career in sports such as facilities like sports kit, scholarship-fee waivers reservation of seats in admission are available. The students who are compelled to discontinue education by financial and social situation are assisted by the college in every way, in order to help them to complete their education. Our sports women, thus pursue sports both for education benefits and for option as a career- activity. Over the years Government College for Women has grown into a renowned and acknowledged institute inthisarea as it has servedthe cause of value based higher education. GCW, KARNAL is a premier institution of higher education for women in Karnal. It holds the distinction of being the women college in Karnal which is inspired by swami Dayanand Saraswati's vision 'to create the potentiality in women through educationand empowerment. The college is located in the heart of Karnal to cater the needs of students from the urban and the adjoining rural areas. The college works within the framework of the system of affiliated colleges of Kurukshetra University where curriculum is designed by the university itself. The academic performance is excellent with 100 pass percentage and a large no. of students procuring position in academic merit lists of university and also in co-curricular activities, sports and cultural activities.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

GCW, Karnal aims to educate and to empower the least of the least. Women in particular have been at the periphery of social fabric since a long time. The college always contributes actively to bring them fromthe margins to the centre by using the power of education. This college was set up more than 70 years ago with the vision of encouraging education among women. Tokeep that vision, the college continue adopts the distinctive methods to fulfilling this aim sowe examine every single case with low attendance. Generally, such students have a valid reason (pregnancy, early marriage, familial responsibility, long commuting distances from villages in the interior with proper transport options etc.) for failing to fulfil the required attendance. Keeping in view the academic excellence of such students extra classes, notes, assignments are arranged for

them. Special add-on courses like functional/ spoken English, beauty culture and cosmetology, food processing, fashion designing, GIS and Remote Sensing, web Designing are constructed to enhance the skills of our girls. This helps them to gain edge over those who get educated solely in conventional degree programmes. Such programmesundoubtedly boost the self-confidence in thestudents and in their personality positively. The college organizes frequent seminars, workshops and conferences where the students get additional information.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	[View File]()

7.3.2 - Plan of action for the next academic year

The plans of the college for 2021-22 are as : 1. To organise faculty development programmers tofamiliarize teachers with innovative teaching practices. 2. To step a virtual classroom and lecture recording studio. 3. To redesign of college website 4. To held annual blood donation camp. 5. To organize one day national workshop on IPR and RTI. 6. Outdoor recreation system contributes to a high quality of life. Open air GYM is proposed as it will have greater effect on mental and physical well-being of the faculty and students. 7. A library always provides to readers a healthy reading and learning environment. New books willbe an attraction to the students so it is proposed that somenew books will br added in thelibrary collection as per the syllabus career and advancement of student's interaction and requirements. 8. Acoustic auditorium analysing the professional needs of globalized world and to cater them high-tech infrastructure is the basic requirement. The college is planning to arrange the necessary infrastructure for teaching learning process when centralized air conditioned acoustic auditorium with latest technology and amenities which can be used as a big platform for students. 9. Extension of solar electricity plant. 10. Installation of new CCTV cameras.11. A canteen is required for the students as staff of the college. It proposed to demand put infornt of Haryana Government.12. 4 rooms will be demanded form DHE on the second floor of new building.