

# FOR 3<sup>rd</sup> CYCLE OF ACCREDITATION

# **GOVT. COLLEGE FOR WOMEN**

RAILWAY ROAD, OPPOSITE DISTRICT LIBRARY 132001 www.gcwkarnal.ac.in

#### Submitted To

# NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL BANGALORE

May 2023

### 1. EXECUTIVE SUMMARY

#### 1.1 INTRODUCTION

Govt. College for Women Karnal is a state-funded college that is committed to provide state of art infrastructure for teaching and learning. We follow a systematic intrusive pedagogical approach to facilitate training of faculty in effective teaching method and updation of knowledge. College has made tremendous progress on all fronts, be it education, research, sports, co-curricular or outreach activities during its journey of 24 years. It gives us immense pleasure that all the girl students of this institute are groomed in such a way that makes them physically, mentally and intellectually strong with sound knowledge and skills along with deep societal concern with human touch and strong moral, emotional and spiritual quotient fostering their all round holistic development. Our institution is dedicated to develop in each girl the ability, skills and passion to work honestly, intelligently, creatively and effectively for the betterment of the society. Our students are trained to face the challenges and overcome the limitations that enable them to plan and execute new strategies to have desired results and face boldly the present as well as future challenges. Govt. College for Women, Karnal aims to provide all kinds of support to the girls stimulating their creative thinking and leadership traits. They are provided plethora of platforms to contribute and learn life skills such as co-operation, empathy, logical and rational decision-making. We wish and hope that all our students crown the top of the ladder of success in every field and bring laurels to the nation flying with the wings of education. We look forward to prepare a force of educated girls adorned with social, moral and ethical values along with basic human traits. We are dedicated to make our students aspiring and promising women enabling them to make informed decisions on their path to academic success and excellence.

#### Vision

• We envision educated, cultured, competent and dynamic women – architect of a nation, vibrant and prosperous; of a society: just and humane and of a life: happy and fulfilling.

#### Mission

- To raise and sustain the quality of teaching and learning in order to achieve academic excellence.
- To develop and strengthen among students competencies required for employment at national and global level.
- To inculcate in the students high human values with a focus on the age old Indian value system.
- To create awareness among students about environmental degradation and other issues related to women and society.
- To instill in the students the dignity of labour and community service.

# 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

#### **Institutional Strength**

1. Dynamic and visionary leadership for Govt. College for Women Karnal

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- 2. Strategically located in centre of the city Karnal.
- 3. Academic excellence as exemplified by excellent faculty members and backed by infrastructure.
- 4. Infrastructure meets the academic research and student support needs.
- 5. The college is second to none with the state-of-the-art laboratories, well equipped library and universal access to Wi-Fi facility.
- 6. Financial sustainability and administrative autonomy that supports the continued growth of the institution.

#### **Institutional Weakness**

- 1. The industry- institution interface can be enhanced further.
- 2. The college could not utilize the potential to the fullest extent in terms of research and development.
- 3. Lack of structured entrepreneurship promotional activities on the campus.
- 4. Participation of alumni in the overall development of the college is less.

#### **Institutional Opportunity**

- 1. The strong alumni base of the college can be involved to contribute to the institution towards excellence and to help in the journey of being listed in one of the best colleges of the state.
- 2. There is an ample scope for starting Masters Programme in various disciplines as a good number of teachers posses research qualifications and are also engaged in quality research work.

#### **Institutional Challenge**

- 1. The institution is not being able to pursue cutting edge research due to limited resource funding and procedural difficulties from national funding agencies.
- 2. There is a need for a change in approach strategies and process for improving the results of the students.
- 3. Urgent measures are needed to review the course content in order to make them relevant to the present day industry requirements.
- 4. Poor schooling of the students and lack of basic knowledge on some subjects create a problem in the progress of the curriculum.
- 5. Enhancing the communication and employability skills of the students have become a major challenge in the present day industry requirements.

### 1.3 CRITERIA WISE SUMMARY

#### **Curricular Aspects**

#### **Design and Development of the Curriculum**

The College is guided by its strategic plan concentrating on teaching-learning and research activities in Arts, Commerce and Sciences. These have been chosen to ensure: ample academic flexibility, the employability of our students, catering to the needs of the knowledge economy, providing the capacity to impact and transform

society, and promoting values and ethics.

#### Feedback Mechanism

The Students of College use "Shiksha Sahyogi" App to submit their feedback on Courses of Study, Syllabi, Infrastructure and delivery mechanism. The College regularly collects feed-back from various stakeholders (Parents, Alumni etc.):

- 1. The Department of Higher Education and the affiliating university evaluate the roll-out and acceptance or otherwise of these academic programmes.
- 2. The faculty and experts of the affiliating university put together the Course Structures, the detailed syllabi and objectives for every course of study. The syllabi are periodically reviewed and revisions are proposed to the Academic Council, and the students are notified accordingly.
- 3. Each student is provided access to the University Handbook containing the detailed syllabi of every course of study, their objectives and evaluation patterns. The student feedback is taken online twice a year.
- 4. Course wise regular student feedback is collected on teaching and learning and is communicated to the respective faculty members so that they assess themselves to improve and contribute to teaching learning process in a positive way.
- 5. The teaching staff prepares and submits lesson plans before the beginning of each semester.

Field trips and internships enrich intramural learning with life situations and industrial exposure. It also ensures the implementation of the Elective Course System.

#### **Teaching-learning and Evaluation**

The Teaching-Learning-Evaluation process in the college is given meticulous attention as indicated below:

**Preparing Clear Course Plans/Course Schedules:** These are prepared by the affiliating university and are made available to the students via the university portal.

**Academic Calendar and the detailed Syllabus and Regulations**: published annually – these contain the curriculum, the method of teaching and evaluation, and the schedule of examinations and vacations.

Use of e-resources and ICT: Smart classrooms are available and access to internet is provided throughout the campus.

**Encouragement of Cooperative learning** through projects, presentations and group work.

**Conducting Orientation session** for the first-year students familiarizes them with the opportunities available in the university and its expectations from them.

**Internal assessment:** 20% for it motivates the students to study continuously...

**Student Feedback** is collected on teaching and learning and is communicated to the respective faculty members.

**Faculty development programmes** targeting the personal and professional growth of the faculty are pursued by the teaching staff and non-teaching staff.

**Providing Remedial Courses** in language and communication skills are provided to students from vernacular medium.

Automation of the examination processes and timely declaration of results: The affiliating university ensures timely declaration of results.

#### Research, Innovations and Extension

Research Development Cell has been established in the college. The cell promotes research activity among the teaching staff and students.

Incentives for Professional Development and Fee Waivers motivate the faculty to pursue research.

#### **Infrastructure and Learning Resources**

**Physical Infrastructure:** The College has an impressive array of facilities, classrooms, laboratories, Gymnasium and open Sports Ground etc.. Put together, the campus has ample provision for academic and administrative areas, recreational and sports facilities, utilities and services, parks and quiet corners, several performance areas etc.

Classrooms and Labs: In all, the college has 40 classrooms, 16 laboratories and 01 seminar hall.

**Internet and ICT resources:** All administrative offices of the college are computerized and the offices have LAN and WiFi connectivity. The internet capability of the college includes 200 Mbps fibre line and BSNL 50 Mbps leased line with several servers for internet and intranet.

**ERP and Intranet Facilities:** All aspects of college administration are computerized through E-salary, HRMS and MIS.

**Library Resources:** The library is automated through Integrated Library Management System (ILMS) i.e. SOUL 3.0.

E-Content: The College also has LMS in place where students are provided e-content, Notes, Assignments etc. for various courses The library of the college has subscribed to e-resources like British Council, N-LIST from Infilibnet.

**Maintenance of Campus Infrastructure:** The college is highly appreciated for the sheer beauty and cleanliness of its campus, and the sense of ownership and commitment of its maintenance staff.

**Development with Eco-Consciousness and Sustainability** has resulted in a truly Green Campus.

#### **Student Support and Progression**

A comprehensive Care System, designed to provide a 'Hand-holding environment', provides for the holistic development of the students.

Multi-pronged Capability Enhancement and Development Schemes include Individual Mentoring, Student development programmes, and scholarships designed to learn to live and work together with achieving excellence in personal and academic areas.

**Student activity clubs** create interest in both technical and non-technical activities and talent promotion. We have various clubs viz. Fitness Club, E-Tech Club, Subject-socities, Eco-club working together for all round growth of the students.

**Placement cell** creates awareness on career opportunities in emerging fields. Coaching classes in competitive exam such as NET, JRF, CAT, HSSC, UPSC and for other state examinations are also organized by the cell.

**Counseling services:** Women Cell and Legal Literacy Cell are available for students to address the pressures of family expectations, personal expectations, academic pressure, social pressure, psychological adjustments and identity formation.

**Grievance Redressal Mechanism** is functional right from inception where the grievnaces of the students are heard with patience and addressed timely.

**Scholarships Scheme:** The college provides scholarships to student under various schemes on the basis of merit and means viz. Post-Matric Scholarship Schemes (PMS), SC, Haryana State Merit Scholarship and Haryana State Meritorius Incentive Schemes etc.

#### Governance, Leadership and Management

The college came into existence in 1998 (earlier it was a co-educational institute) to cater to the education of girl students of the region. The college building has a historical significance also as the building was constructed during 1898 under British Rule. Although the renovation of the building were done from time to time but the basic structure remains the same.

**Major Decision Making Bodies:** The College is under the direct control of the state government. The decision-making at the local level is carried out by the principal. The College Council, Convenors of various committees and IQAC help the principal in decision-making process.

**Decentralisation of Decision Making** is done at every level through college council, heads of departments and conveners of various committees/cells.

**Human Resource Management** is under the control of the state govt. with clear service rules (CSR-2016), job descriptions and an employee manual.

**Process Mapping and Standard Operating Procedures** for all systems in the college ensure excellence in every field.

Smaller Structures of Governance, namely Committees for various purposes are built in to ensure

involvement and participation.

**Faculty Empowerment Strategies** include Staff Development Programmes, Professional Development incentives/fee waiver, Induction and Orientation Programmes, Performance Appraisal and Feedback, Refresher Courses.

**Management of Financial Resources:** the finances to run the college are provisioned by the state government and are audited as per the prevalent rules.

**The Role of the IQAC:** The IQAC is involved in planning, auditing performance, vetting strategic issues and in maintaining quality parameters.

#### **Institutional Values and Best Practices**

**Institutional Values:** This is an area of that is deeply ingrained in the foundational principles of the college and are expressed in all related parameters: gender sensitivity and equity, eco-consciousness, management of water resources and waste disposal, promotion of green practices, use of alternate energy, promotion of human values and professional ethics, patriotism and a sense of pride in the nation etc.

Best Practices: The College takes pride in

#### 1. Women Empowerment through Holistic Education

- The college undertakes women-empowerment in mission-mode through a plethora of initiatives under different cells.
- The women cell of the college is a dedicated platform which undertakes activities to sensitize and empower the girl students by organizing activities of skill development as well as knowledge enhancement.

#### 2. Humanitarian Assistance and Social welfare

- To develop democratic leadership among the students through social service.
- To create awareness about health and hygiene.
- To create awareness against superstition among rural people.
- To create a sense of social and civic responsibility.
- To solve/reduce social problems prevailing in the society.

# 2. PROFILE

# 2.1 BASIC INFORMATION

Name and Address of the College			
Name	GOVT. COLLEGE FOR WOMEN		
Address	Railway Road, Opposite District Library		
City	KARNAL		
State	Haryana		
Pin	132001		
Website	www.gcwkarnal.ac.in		

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Subhash Sharma	0184-2251440	9996526278	-	nirmalatri65@gmai l.com
IQAC / CIQA coordinator	Ramesh Kumar	091-9896351800	7015095076	-	rameshkumarkuk@ gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution		
By Gender	For Women	
By Shift	Regular	

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

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State	University name	Document	
Haryana	Kurukshetra University	<u>View Document</u>	

Details of UGC recognition			
<b>Under Section</b>	Date	View Document	
2f of UGC	16-02-2005	<u>View Document</u>	
12B of UGC	16-02-2005	<u>View Document</u>	

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)					
Statutory Regulatory Authority  Recognition/Appr oval details Instit ution/Department programme  Recognition/Appr oval, Month and year(dd-mm-months)  Remarks months					
No contents					

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus					
Campus Type Address Location* Campus Area in Acres Sq.mts.					
Main campus area	Railway Road, Opposite District Library	Urban	6.5	929.03	

# 2.2 ACADEMIC INFORMATION

Details of Pro	ogrammes Offer	red by the Coll	ege (Give Data	for Current Ac	cademic year)	
Programme Level	Name of Pro gramme/Co urse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	senior secondary	English	40	29
UG	BA,Arts	36	senior secondary	Hindi	400	399
UG	BCom,Com merce	36	senior secondary	Hindi	240	229
UG	BBA,Comme rce	36	senior secondary	English,Hind	80	73
UG	BSc,Science	36	senior secondary with PCM	English	80	56
UG	BSc,Comput er	36	senior secondary with PCM	English	80	48
UG	BCA,Compu ter	36	senior secondary	English	40	39
PG	MA,Arts	24	Graduation with Music Vocal	Hindi	15	5
PG	MSc,Arts	24	Graduation with Geography	English,Hind i	40	38
PG	MA,Arts	24	Graduation with Hindi	Hindi	60	46
PG	MCom,Com merce	24	Graduation with Commerce	English,Hind i	60	60

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Profe	Professor			Associate Professor			Assistant Professor				
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	Iniversity			27			69					
Recruited	0	0	0	0	17	10	0	27	6	25	0	31
Yet to Recruit	0				0			38				
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0			0				0				
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0	'	'	'	0	1	1	1	0			

		Non-Teaching	Staff	
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	11	3	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

		<b>Technical St</b>	aff	
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	7	3	0	10
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

# Qualification Details of the Teaching Staff

	Permanent Teachers									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	7	9	0	4	8	0	28
M.Phil.	0	0	0	5	0	0	1	1	0	7
PG	0	0	0	4	1	0	2	16	0	23
UG	0	0	0	0	0	0	0	0	0	0

	Temporary Teachers									
Highest Qualificatio n	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	8	0	10
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	16	0	18
UG	0	0	0	0	0	0	0	0	0	0

	Part Time Teachers									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty	Male	Female	Others	Total	
engaged with the college?	0	0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2453	0	0	0	2453
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	304	0	0	0	304
	Others	0	0	0	0	0
Certificate /	Male	0	0	0	0	0
Awareness	Female	1425	0	0	0	1425
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic
Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	222	240	276	297
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	317	344	378	415
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	372	395	384	301
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	3	1	0	38
	Others	0	0	0	0
Total	,	914	980	1038	1051

# Institutional preparedness for NEP $\,$

1. Multidisciplinary/interdisciplinary:	The college already offers multidisciplinary courses. As far as interdisciplinary of humanities and sciences in concerned, it does not exist because the college follows kurukshetra university pattern. The college does not follow credit based courses as that haven't been approved by the affiliating university yet.
2. Academic bank of credits (ABC):	The institution is governed academically and administratively by the Kurukshetra University Kurukshetra and deptt of Higher Education respectively. The NEP is yet to implemented and the ABC will established by the governing authorities. As the ABC is yet to be established there exist no collaboration between the institution and foreign

	universities. The faculty is independent in designing to pedagogical techniques; student assessment and giving assignment to students. As far as curriculum is concerned, the college follows the one designed by the affiliating university.
3. Skill development:	The institution does not offer vocational course. Soft skill development of the students is ensured through regular lecturers organized by Placement cell, Personality cell etc There is a language lab in the collage to specifically target this aspect. Value based education is ingrained in vernacular courses (Sanskrit, Hindi, Punjabi) being offered by the college, regular extension lectures are also organized by the college on topics related to various aspects of Indian history, culture, tradition etc. The institution does not offer any vocational course offline, online or in blended mode.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The IKS is integral to the languages in which it was mustered, i.e. Sanskrit and Hindi. The college offers courses in Sanskrit, Hindi and Punjabi and the Indian tradition, culture, history etc. are ingrained in the curriculum of these subjects. The faculty of other subjects uses bilingual mode (even English) whenever necessary. Efforts of the institution in their respect are: 1. The college participates in "Sanskrit Plays" in zonal festivals. There is also participation in Haryanvi plays and Sanskrit shloka uccharan. 2. There are regular competitions held in Indian instrumental and vocal music. 3. Haryanvi dance is mandatory item in cultural fest of "Ratnavali". 4. Fields visits to geeta jayanti festival and to surrounding villages are organized by the college.
5. Focus on Outcome based education (OBE):	The curriculum for the institutions is designed by the affiliating university. To ensure OBE at the college level; regular classes are held, students are provided with notes and given assignments, regular class tests are held to assess the in understanding of the students etc This ensures that the students are tuned to the programme and course outcomes.
6. Distance education/online education:	The college does not offer any course in online or at distance mode. Many classrooms are IT enabled for use of technology in teaching. During the covid Pandemic, and online classes were held on various platforms (LMS, Google classroom etc.). Students were delivered lectures on YouTube and whatsapp.

Admission process to the college is almost entirely online as it is controlled by the Director general Higher Education.

#### **Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	yes, Electoral literacy club has been constituted as per the directions of Election Commissions of India to spread electoral literacy among the students.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	yes, Faculty members has been appointed as electoral literacy club committee. All the students of the institution are the members of this club. Electoral literacy club committee is functional with different type of activities with students time to time.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	With reference to the election registration officer letter no. 642 dated on 08/09/2022 regarding linking of aadhar number with voter ID students were awaked about the benefit of linking the voter ID with aadhar card and motivated the students to link their voter ID and voter ID of their family members with aadhar card. A copy of performa was supplied to the students for the above said purpose as per direction of election officer for the execution of the purpose.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	On the occasion of voters day i.e. 25 January, 2023 oath was taken by the students and all faculty members (teaching &non-teaching) for the use of vote to secure the democracy of the country. An essay writing competition "ELECTION SYSTEM AND ELECTORAL PROCESS IN INDIA" was held dated on 15th april2023 under this club to familiarize & understand the students with their political system especially election system and electoral process.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Electoral literacy club aims at strengthening the culture of electoral participation among voters and future voters. The ultimate objective of ELC is to develop a culture of electoral participant maximize the ethical voting and follow the principle- "Every Vote Counts and No Vote to be left behind."

# **Extended Profile**

#### 1 Students

#### 1.1

#### Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2773	2676	2510	2488	2598

File Description	Document
Upload Supporting Document	<u>View Document</u>
Institutional data in prescribed format	View Document

## 2 Teachers

# 2.1

#### Number of teaching staff / full time teachers during the last five years (Without repeat count):

## Response: 111

1	File Description	Document
	Upload Supporting Document	<u>View Document</u>
	Institutional data in prescribed format	View Document

#### 2.2

### Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
94	100	99	100	79

# 3 Institution

#### 3.1

### Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
150.97	37.00	4.59	133.74	24.55

File Description	Document
Upload Supporting Document	<u>View Document</u>

# 4. Quality Indicator Framework(QIF)

## **Criterion 1 - Curricular Aspects**

#### 1.1 Curricular Planning and Implementation

#### 1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

#### **Response:**

GCW Karnal is committed to providing high-quality education to its students. To ensure that students receive a quality education, the college has implemented an effective curriculum planning and delivery process. This process includes the adherence to academic calendar and continuous internal assessments, which are conducted in accordance with the university guidelines.

#### Academic Calendar:

GCW Karnal follows an academic calendar created by Kurukshetra University Kurukshetra each year to ensure that all classes and assessments are conducted in a timely and organized manner. The academic calendar includes important dates such as the start and end of the academic year, exam schedules, and holidays. This calendar is communicated to students and faculty members at the beginning of each academic year.

#### **Curriculum Planning:**

GCW Karnal has a well-planned curriculum that is designed to meet the needs of its students. The curriculum is reviewed regularly by the board of study formed by university to ensure that it remains relevant and up-to-date. The college also ensures that the curriculum meets the guidelines and requirements of the university.

#### **Teaching Delivery:**

GCW Karnal places a strong emphasis on effective teaching delivery. The faculty members are trained to use a variety of teaching methods, including lectures, group discussions, and hands-on activities. This ensures that students receive a well-rounded education and are able to apply what they have learned in real-world situations.

#### Continuous Internal Assessment:

GCW Karnal conducts continuous internal assessments to measure student progress and ensure that they are meeting the learning objectives of the curriculum. As per University guidelines one class test and two assignments were made mandatory for each student for the internal assessment purpose. A planned mechanism is also communicated in advance to students and teachers by examination branch of the college. Minimum 75% attendance in each subject is also made compulsory for the students. These assessments are conducted throughout the academic year and include assignments, quizzes, and tests. The college ensures that these assessments are conducted in accordance with the university guidelines.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

#### 1.2 Academic Flexibility

#### 1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

#### **Response:** 2

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

#### 1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

#### Response: 50.23

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1322	1359	1312	1292	1267

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 1.3 Curriculum Enrichment

#### 1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

#### **Response:**

The GCW Karnal Institution is committed to providing quality education to its students that goes beyond academic learning. We believe in holistic development that encompasses professional ethics, gender equality, human values, environmental consciousness, and sustainability. To achieve this, the Institution has established various dedicated committees and cells that focus on different cross-cutting issues relevant to the curriculum.

#### **Professional Ethics:**

The Institution believes in imparting professional ethics to its students. We organize workshops, seminars, and conferences to promote ethical behavior in students. In this regard, a 7-day residential camp is also organized annually by the N.S.S cell of the college. During the session, the students are also directed to get themselves aware of their responsibilities and to learn professional ethics in college which makes them sufficient capable for facing different situation approaching ahead.

#### Gender Equality:

The Institution strongly believes in gender equality and is committed to creating a safe and inclusive

learning environment for all its students. To achieve this, the institution has established a Women Cell that organizes various programs, seminars, and workshops to raise awareness of gender-based issues. The Cell also provides counselling services to students who need help.

#### **Human Values:**

The institution recognizes the importance of human values and integrates them into the curriculum to instil a sense of empathy, responsibility, and respect towards others. The institution has a NSS Cell that organizes various programs, workshops, and seminars to promote human values among students. A positive aspect of the environmental friendly college campus is that the campus is completely ragging free and has not noticed any issues regarding ragging and complaints from students about sexual harassments in the campus. A committee of teachers is also in-place which keeps an eye on any kind of Ragging and harassments of the students and appropriate actions are also taken if found any.

#### Environmental Consciousness and sustainability:

The environmental issues are dealt in detail in the respective classroom through a value added course entitled 'Environmental Awareness' (At UG level). This subject is taught by special teachers in the class. The said subjects include the chapters such as, Scope & Nature of Environment Science, Natural Resources, Eva-System, Bio- Diversity, Pollution, and Social & Population Issues. It is a compulsory non-credit course so every student has to pass this subject exam. The institution is committed to create an environmentally conscious community. To achieve this, we have established an Eco Club that organizes various activities such as tree plantation drives, awareness campaigns on waste management, and conservation of natural resources.

#### Sustainability:

The institution recognizes the importance of sustainability and integrates it into the curriculum. We aim to develop a sense of responsibility among our students towards the environment and society. The institution has various other cells besides Eco-club that organizes various programs, seminars, and workshops on sustainable development.

The random samples from college routine events related to above mentioned issues are enclosed in .pdf file.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### 1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.14

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 87

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

## 1.4 Feedback System

#### 1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

# **Criterion 2 - Teaching-learning and Evaluation**

#### 2.1 Student Enrollment and Profile

#### 2.1.1

#### **Enrolment percentage**

Response: 89.6

# 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
1051	1038	980	914	945

#### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1135	1135	1135	1055	1040

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

#### 2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 86.28

# 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
528	494	464	447	438

# 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
567	567	567	527	520

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

#### 2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 29.5

# 2.3 Teaching-Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

**Response:** 

All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to create their problem-solving ability and ensure participative learning. The college organizes programs like "Basant Darbar" and "Talent Search" in which students participate in different cultural activities and students are also motivated to participate in inter-college as well as national level competitions. The teachers make efforts in making the learning activity more attractive and interactive by adopting the below given student-centric methods.

#### **Experiential Learning:**

It involves a hands-on approach to learning, where students are actively engaged in the learning process. At GCW Karnal, Laboratory sessions are conducted by Psychology, geography, fashion designing and various sciences departments as well. The Project development on latest themes by students is conducted by students as well as Industrial visits of PG students in other organization to make them in experiential learning. Moreover, tour and trips are also organized as per the direction of the Head office for making the students competent to cope with an event.

#### Participative Learning:

Students participate in various activities such as seminar, group discussions, wall papers, projects, and the skill-based activities such as Mehandi Competition, Cooking etc. Annual cultural program organized every year for the students of the college to give a platform of their creativity. Quizzes are organized for student participation at intra or inter college level. Seminar Presentation by students develops technical skills while presenting papers in seminars by PG students. Presentation and publishing of papers in conferences and journals is to give them exposure to learn more and develop skills how to write a paper based on research mythologies.

#### Problem-Solving Methodologies:

For this, college organizes expert lectures on various topics; participate in various inter-college and intracollege technical fests and other competitions. The women cell of the college organizes many activities for the students to cope with problems i.e. women empowerment, Rights of women as per Indian Law, Awareness of banks schemes for students for financial assistance and how to improve the communication skills.

#### **ICT Tools:**

All faculty members use Information and Communication Technology (ICT) enabled tools for effective teaching-learning process in college. The following latest teaching ICT tools are used by the college:

- 1. Projectors- 12 projectors are available in different classrooms/labs
- 2. Desktop and Laptops- around 168 Computers in different Labs/teacher's room and a dedicated eresearch center in library are placed for usage by students and teachers.
- 3. Photostat machines Multifunction Photostat machines are available in Library, IQAC office, administrative office as well as University/examination room of college.
- 4. Scanners- Multifunction printers are available at all important places / Labs and cells/committees.

- 5. Seminar Rooms- Room 17 is Seminar room fully equipped/furnished.
- 6. Smart Board- 12 smart boards are installed in different classrooms.
- 7. Online Classes are conducted through Zoom, Google Meet, Microsoft Team, and Google Classroom by all faculty members. Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	<u>View Document</u>

#### 2.4 Teacher Profile and Quality

#### 2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 99.58

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
96	100	99	100	79

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

#### 2.4.2

Percentage of full time teachers with NET/SET/SLET/Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 62.92

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise

#### during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
75	69	66	49	38

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	<u>View Document</u>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

#### 2.5 Evaluation Process and Reforms

#### 2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time-bound and efficient

#### **Response:**

GCW Karnal has a comprehensive internal/external assessment mechanism that ensures the students' academic progress is monitored and evaluated effectively. The assessment mechanism is designed to measure the students' knowledge, skills, and attitudes, which are aligned with the learning outcomes. The assessment process is transparent and the results are communicated to the students in a timely manner.

The college follows a university prescribed pattern for the division of (20) marks of internal assessment: -

- 1. Assignments (10)
- 2. Attendance (05)
- 3. Test (05)

The process is totally transparent and robust as every test is shown to the student in the classroom and

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necessary rechecking or correction etc. is done by the teacher wherever necessary. Absenteeism is conveyed to student regularly after every month.

In the college, a senior teacher is being appointed as registrar and assisted by few other teachers and clerks who maintain all record regarding examination and internal assessment.

The internal assessment comprises of regular assignments, class tests, quizzes, and presentations. The students are expected to attend all the classes and submit their assignments and tests on time. The faculty members provide constructive feedback to the students and help them improve their performance.

The external assessment is conducted by the university and is based on the semester system. The students are evaluated through written examinations, practical exams, and viva voce. The university ensures that the question papers are designed to test the students' conceptual understanding of the subject.

#### Transparency in Assessment:

The assessment mechanism of GCW Karnal is transparent, and the results are published on the notice board. The students can access their marksheets, answer sheets, and other relevant documents related to their assessments. The faculty members provide feedback to the students on their performance, which helps them improve their academic performance.

#### Grievance Redressal Mechanism:

GCW Karnal has a time-bound and efficient grievance redressal mechanism that enables the students to voice their concerns and grievances. The institution has a grievance redressal cell that looks into the students' complaints and takes appropriate action to address them.

The grievance redressal cell comprises of faculty members and senior administrative staff. The cell ensures that the students' complaints are addressed in a timely and efficient manner. The students can file their complaints either in person or through email. The cell maintains confidentiality and ensures that the students are not victimized for filing a complaint.

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

#### 2.6 Student Performance and Learning Outcomes

#### 2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

#### **Response:**

The college offers seven undergraduate programmes and four postgraduate programmes from various streams of Arts, Science and Commerce as well. These Programmes are well structured to enable a student acheive her objectives for pursuing the particular programme. The detailed syllabi file of each of these programmes start with highlighting the Programme Outcomes and Course outcomes for each of the semester in a particular programme. These syllabi files are uploaded on the web portal for easy reference to the admission aspirants and students as well.

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are well defined, advertised along with the admission process by means of e-prospectus and also displayed on website.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### 2.6.2

Attainment of POs and COs are evaluated.

#### Explain with evidence in a maximum of 500 words

#### **Response:**

The college has adopted outcome based mechanism to ensure the attainment of course outcome (CO) and program outcomes (PO). The college adopts both direct and indirect methods of assessment to ensure attainments of Program outcomes and course outcomes.

#### **Direct Assessment Methods**

- 1. Group discussion in all classes
- 2. Laboratory testing in science classes
- 3. Student projects in professional classes
- 4. The assignments are provided to students and they refer the text books and reference books to find out the answers and understand the expected outcome of the given problem.

- 5. House Test
- 6. Class test

The score of this assessment is taken into account for evaluation Course outcomes of the students that is used for the internal assessment of the students.

#### **Indirect Assessment Methods**

- 1. Feedbacks are taken from the students in order to evaluate the Academic performance. Feedback mechanism is used to improve Teaching learning process in outcome based education.
- 2. Alumni survey is also conducted to evaluate the program performance as well as course performance of the students. This survey is conducted once in a year for the pass out students.
- 3. Co-curricular activities are also conducted to find out the competency and creative skills of the students.
- 4. Extracurricular activities are also organized by the college to evaluate the program outcomes.

Internal assessment is the requirement of the continuous assessment and is essential for the fulfilment of the COs and PO's. There is an internal examination committee that deals with the effective implementation of the evaluation reforms regarding the attainment of course outcomes and programme outcomes. The committee initiates a few steps such as Unit Tests, Field Survey, Study Tours, Practical Work, Seminars, Quiz etc. Moreover, the college also tries to attain the course outcomes and program outcomes by conducting the activities such as cultural activities, N.S.S, Red Cross, Career Counselling, Personality Development Program, and Communication Skills, Expert lecture, Health Awareness Programs etc.

File Description	Document
Upload Additional information	View Document

#### 2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 61.34

# 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
578	831	564	332	322

# 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
896	853	847	840	847

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

# 2.7 Student Satisfaction Survey

#### 2.7.1

Online student satisfaction survey regarding teaching learning process

**Response:** 3.31

File Description	Document
Upload database of all students on roll as per data template	View Document

## Criterion 3 - Research, Innovations and Extension

#### 3.1 Resource Mobilization for Research

#### 3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

#### Response: 0

# 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document	
Institutional data in the prescribed format	<u>View Document</u>	

#### 3.2 Innovation Ecosystem

#### 3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

#### **Response:**

The college has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. The college has created an ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. The details are as under:

- **1. Promoting Innovation:** Students are encouraged to present their innovative working project models & products through various activities/contests organized by different departments. The contests witness the participation of students across all the departments.
- **2. Center of Excellences:** The faculty& students are encouraged to take up research & developmental activities by utilizing the existing resources.
- **3. Human Resources:** The College has dynamic & highly qualified faculty to mentor and channelize the young minds. The College has taken an initiative to encourage the faculty members to pursue their

Ph.D work by granting them leave as per govt. norms. Faculty are also encouraged to participate in various skill enhancement programs under govt. schemes.

- **4. Research infrastructure:** The College has a Research Cell to motivate the faculty members to write research projects and submit it to various supporting agencies like DRDO, DST, AICTE, DBT, SERB, UPCST, etc. Research Cell also helps to create research culture among faculty members and students.
- **5. MoUs:** The College had signed 2 MoUs with other institutes from session 2017-18 to 2021-22 and further 4 additional MoUs with nearby industriers have been made in session 2022-23 to promote real-time training and project development.

File Description	Document
Upload Additional information	<u>View Document</u>

#### 3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 15

# 3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	1	1	2	1

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

#### 3.3 Research Publications and Awards

#### 3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.65

# 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	1	9	22	21

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

#### 3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

**Response:** 0.12

# 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
03	03	03	00	04

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

#### 3.4 Extension Activities

#### 3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

#### **Response:**

The role of the Red-Ribbon Club, Red-Cross Society, Women Cell, and NCC/NSS Units of Girls in our institution has been very instrumental in achieving the objectives of spreading awareness in neighbourhood and sensitizing students with regard to social issues. These units have been established to create awareness among the students regarding social issues and to engage them in extension activities for their holistic development. The report will discuss the working of each unit and its impact on the students and the community.

#### Red-Ribbon Club:

The Red-Ribbon Club was established to create awareness among the students regarding HIV/AIDS and to promote voluntary blood donation. The club has organized various activities such as awareness camps, seminars, and workshops to sensitize students to these issues. The impact of the Red-Ribbon Club can be seen in the increase in the number of voluntary blood donors and the decrease in the number of HIV/AIDS cases reported in the community. During the COVID-19 pandemic, students served the community as the corona volunteers and supplied food/clothes to the needy people in the vicinal slum areas and also distributed masks and sanitizers.

#### **Red-Cross Society:**

The Red-Cross Society is a humanitarian organization that works towards providing assistance to those in needs. The society has been actively involved in organizing blood donation camps, first-aid training,

and disaster management drills. The impact of the Red-Cross Society can be seen in the number of people who have benefited from the services provided by the society. The society has also created a sense of responsibility among the students towards the community.

#### Women Cell:

The Women Cell was established to create awareness among the students regarding women's issues and to promote gender equality. The cell has organized various activities such as self-defense training, legal awareness camps, and workshops on women's health. The impact of the Women Cell can be seen in the increase in the number of girls taking up leadership roles and the decrease in the number of cases of harassment reported in the institution.

#### NSS Units of Girls:

The NSS Units of Girls have been actively involved in extension activities such as tree plantation program, Fit India awareness campaign, Road safety campaign, Blood donation camp, Cleanlinesss drives, Rally against use of Polyethylene, participated in COVID-19 awareness programs as directed by the Govt. time to time. The impact of the NSS Units can be seen in the cleanliness and greenery of the institution and the awareness created among the students regarding various social issues. NSS unit has adopted five nearby villages and organized various awareness prorams during the year. The College has also organized The various Online Slogan/essay/poem writing competitions on social issues are also organized during each academic session.

#### Conclusion:

In conclusion, the Red-Ribbon Club, Red-Cross Society, Women Cell, and NSS Units of Girls have had a significant impact on the students and the community. These units have not only created awareness among the students regarding social issues but have also engaged them in extension activities for their holistic development. The impact of these units can be seen in the positive changes that have taken place in the institution and the community. These units are an essential part of the institution and must continue to work towards creating a better society.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

3.4.2

# Awards and recognitions received for extension activities from government / government recognised bodies

#### **Response:**

The Teachers and students at Govt. College for Women Karnal are committed and devoted to serve society in a way or other. we understand it our responsibility to give back to society by sevral means that we devise and implement. Our awareness programmes regarding various social issues viz. Dowry, Female Foeticide, Child Marriage, AIDS, Cleanliness, Health and Hygine etc. College has sevral dedicated teams labelled as Women Cell, Red-Ribbon Club, NSS, NCC Red-Cross etc. that work day and night to perform such outreach/extension activities. The efforts of these cell have been reognised by sevral govt. recognised bodies like Gram Panchayat, Muncipal Counsellor etc. These Awards/Recognitions are enlosed for your kind perusal.

File Description	Document
Upload Additional information	<u>View Document</u>

#### 3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

#### **Response:** 93

# 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	24	35	11	10

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

#### 3.5 Collaboration

#### 3.5.1

Number of functional MoUs/linkages with institutions/industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

#### **Response:** 2

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activitywise and year-wise	View Document
Institutional data in the prescribed format	View Document

## **Criterion 4 - Infrastructure and Learning Resources**

#### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching learning, viz., classrooms, laboratories, computing equipment etc
- ICT enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

#### **Response:**

This report aims to provide an overview of the availability of adequate infrastructure and physical facilities at Government College for Women, Karnal (GCW Karnal). The report covers various facilities provided by the institution, such as classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre, etc. The college has the adequate facilities for teaching and learning i.e. 40 class rooms, 02 labs each in Chemistry & Physics , 04 computer Labs, 01 lab each for Psychology, Home Science, Fashion Designing, 01 Language Lab. and spacious library . The science labs are spacious and have enough science equipment's to meet the needs of the students.

#### Classrooms:

GCW Karnal has 40 well-ventilated and spacious classrooms equipped with modern furniture, projectors, and audio-visual aids. The classrooms are designed to cater to the needs of students from various disciplines. The institution provides a conducive learning environment to students.

#### Laboratories:

GCW Karnal has well-equipped laboratories for various departments, such as physics, chemistry, biology, math, psychology, geography, fashion designing, functional english and computer science. These labs are equipped with modern equipment, tools, and software, enabling students to carry out experiments, research, and analysis with ease.

#### ICT Facilities:

GCW Karnal is a fully Wi-Fi campus for students and staff as well. The institution provides high-speed (50 Mbps to 200 Mbps) internet connectivity to all students, enabling them to access the online resources and e-learning platforms. The institution also provides a dedicated e-resource learning centre in Library

equipped with latest hardware and software to support learning and research.

#### **Cultural Activities:**

GCW Karnal encourages students to participate in various cultural activities, such as music, dance, drama, and literature at college level, district level, state level, university level and national level as well. The institution has a well-equipped seminar-hall and an open-air stage for students to showcase their talent.

#### Gymnasium and Yoga Centre:

GCW Karnal has a well-equipped gymnasium and yoga centre for students. The gymnasium has modern equipment, enabling students to maintain their physical fitness. The yoga centre provides students with an opportunity to practice yoga, meditation, and other relaxation techniques.

Physical Facility	Number
Computer Labs	04
Language Lab	01
Music Labs	03
Geography Lab	02
Home Science Lab	01
Fashion Designing Lab	01
Physics Lab.	02
Chemistry Lab.	02
Mathametics Lab	01
Class rooms	40
Seminar Halll	01
General Library	01
Common Staff Room	01
Departments	15
Generators (Bids have been invited and received for	· 02
additional generator of 125KVA)	
Administrative block	01
NCC & NSS Rooms	02
Store	03
IQAC room	01
Room for Exam. Registrar	01
Canteen	01
Mini-multi gym with other facilities	01
Common room for girl students	01
Cool and fresh drinking water (with Aquafresh and	06
water coolet)	
Green Garden	04
Car Parking	01

Two Wheeler Parking	01
Open Air Stage	01
Playground, Cricket, football & Badminton	01 each
Girls toilet	03 out of which one contains 8 toilet in the same
	roof
Male staff toilet	02
Female staff toilet	02
Own Tubal for water and a tank for 10000 Littre	01
water	

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### 4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 49.4

# $4.1.2.1 \ \textbf{Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakks)}$

2021-22	2020-21	2019-20	2018-19	2017-18
21.18	4.85	1.73	128.23	17.33

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

# 4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

#### **Response:**

The library at college has undergone a significant transformation in recent years with the implementation of an Integrated Library Management System (ILMS) named SOUL 2.0 (Software for University Libraries).

#### Library Automation using SOUL:

The GCW Karnal library is fully automated using SOUL. This system has enabled the library to manage its resources more efficiently and effectively. SOUL automates all the functions of the library, including acquisitions, cataloging, circulation, and serial control. The library staff can easily manage the library's resources and provide better services to the students and faculty. The system has also provided an online platform for students and faculty to access the library resources remotely, which has proved to be very useful, especially during the Covid-19 pandemic.

#### Subscription to e-resources:

The library has also subscribed to several e-resources such as e-books, e-journals, and databases. These resources are accessible to the students and faculty through the library's website. The e-resources have expanded the scope of the library and have enabled the students and faculty to access the latest research in their respective fields. The e-resources have also reduced the library's dependency on print resources, which has resulted in cost savings.

#### Amount spent on the purchase of books and journals:

The library has an extensive collection of books and journals, and the institution has allocated a considerable amount of money for the purchase of new resources every year. In the last financial year, the library spent a total of Rs. 20,00,000 approx. on the purchase of books and journals. The library has also received donations of books from alumni and other donors, which has expanded the library's collection.

#### Per day usage of the library:

The library is a popular destination for students and faculty members, and its usage is monitored daily. On average, the library receives around 250 visitors per day. The usage of the library has increased significantly since the implementation of SOUL and the availability of e-resources. The library staff has

also conducted various activities such as book clubs, guest lectures, and workshops to encourage students to use the library resources more effectively.

#### Conclusion:

In conclusion, the library at GCW Karnal has undergone a significant transformation in recent years, with the implementation of SOUL and the availability of e-resources. The library has expanded its collection of books and journals and has received a considerable amount of funding for the purchase of new resources. The library's usage has also increased significantly, and the staff has conducted various activities to encourage students to use the library more effectively. Overall, the library has become a vital resource for the institution, and its continued development is crucial for the academic success of the students and faculty.

File Description	Document
Upload Additional information	<u>View Document</u>

#### 4.3 IT Infrastructure

#### 4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

#### **Response:**

GCW Karnal is committed to providing modern IT facilities to its students and faculty to ensure that they have access to the latest technology and resources necessary for their academic and research needs. The college has taken several steps to ensure that its IT infrastructure is up-to-date and that it provides high-speed internet connectivity to its users.

#### Internet Connectivity:

GCW Karnal provides internet connectivity through a 50 Mbps dedicated leased line circuit from BSNL and a 200 Mbps shared fiber connection from Airtel. The dedicated leased line circuit ensures that there

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is no congestion or interruption in the internet connection, while the shared fiber connection provides additional bandwidth to meet the growing demand for internet connectivity.

#### Wireless Connectivity:

The college has also invested in a separate 50 Mbps dedicated line for Wi-Fi, which enables students and faculty to access the internet on the go, anywhere on the campus. The Wi-Fi connectivity is available in all areas of the campus, including classrooms, libraries, labs, and common areas.

#### IT Facilities:

GCW Karnal also provides several IT facilities to its students and faculty, including computer labs, smart classrooms, and access to software and online resources. The computer labs are equipped with modern hardware and software to ensure that students have access to the latest technology for their academic and research needs. The smart classrooms are equipped with projectors, interactive whiteboards, and other multimedia equipment to enable faculty to deliver engaging and interactive lectures.

#### IT Support:

To ensure that the IT infrastructure is always running smoothly, the college has a dedicated IT support team that provides technical assistance to students and faculty. The IT support team is available on campus during regular hours and also provides remote support to users.

#### Conclusion:

In conclusion, GCW Karnal is committed to providing modern IT facilities and high-speed internet connectivity to its students and faculty. The college's IT infrastructure is regularly updated to ensure that it meets the growing demand for technology and resources. The separate 100 Mbps dedicated line for Wi-Fi ensures that students and faculty can access the internet on the go, while the dedicated leased line circuit and shared fiber connection provide reliable and high-speed internet connectivity. The college's IT support team is always available to provide technical assistance to users, ensuring that the IT infrastructure is always running smoothly.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)** 

Response: 20.24

# $4.3.2.1\ \textbf{Number of computers available for students usage during the latest completed academic}$

year:

Response: 137

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

## 4.4 Maintenance of Campus Infrastructure

#### 4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

**Response:** 59.43

# 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
142.1	31.34	2.86	18.47	13.75

File Description	Document
Institutional data in the prescribed format	View Document

## **Criterion 5 - Student Support and Progression**

## **5.1 Student Support**

#### 5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 37.72

# 5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1082	1014	899	998	928

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

#### 5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

#### 5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 25.67

# 5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
556	277	1375	883	258

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

#### 5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

## **5.2 Student Progression**

#### 5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 11.12

# 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
83	96	53	35	25

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
578	831	564	332	322

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

#### 5.2.2

Percentage of students qualifying in state/national/international level examinations during the last five years

Response: 4.07

# 5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
35	23	20	7	10

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	<u>View Document</u>

## **5.3** Student Participation and Activities

#### 5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

#### **Response:** 28

# 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
05	04	09	10	00

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

#### 5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

#### **Response:** 8

# 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	2	15	12	7

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

## 5.4 Alumni Engagement

#### 5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### **Response:**

Alumni Association of a college functions to strengthen the bond between the institute and the alumni. Strong alumni base is one the most formidable strength of any elite institute. Thereby, Association acts as a platform where existing students and alumni can interact for a healthy mutually beneficial relationship. The Alumni Association of our college is also acting with prime objective of fostering relationship between alumni and institution. The convener of alumni association at present is also a former student of the college thereby acting as a bridge in building relationships.

The association is registered in year 2020 and is working enthusiastically. There are more than 200 alumni as part of this association. Two members of the association are working as full time teachers in the institution. Due to the digitalization in this pandemic time, we connected with even more alumni by using digital platforms. The association organized various events. One of our alumni was a chief guest during tree plantation activity giving an apt message for environmental concusses. A webinar on Career Guidance was organized in which a motivational speaker and former student of the college motivated the students about their future career building.

File Description	Document	
Upload Additional information	<u>View Document</u>	

### Criterion 6 - Governance, Leadership and Management

#### 6.1 Institutional Vision and Leadership

#### 6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

#### **Response:**

Government College for Women, Karnal is governed effectively in tune with the well thought out vision and mission to provide quality education to students. The basic aim of college activities is to develop core competence among students and inculcate in them a profound orientation for societal welfare.

The empowered team of the college involves the Principal, Conveners of different committees (YRC, placement cell, sports council, cultural activities cell, antiragging committee, RUSA, disciplinary committee), teaching-staff, IQAC committee, non-teaching and support staff, NSS and NCC units, Alumni, and so on. The cells and committees consist of teachers and students' representatives and they work almost autonomously within the broader parameters and policy guidelines. They decide their annual activity calendar in the beginning of the session and then plan detailed particulars for the organization of the scheduled events. The students' representatives control these activities under the overall guidance of the related teachers. They are actively involved in planning, arrangement, conduct and reporting of events. The effective decentralization of detailed decision making and the freedom given to teachers involved and participant students lead to their enthusiastic participation in these activities.

The lab staff and nonteaching staff are integral to the working of the college and their constructive opinions are the part of college decision making process. The faculty and supporting staff are working in a favorable environment in which they grow simultaneously while doing their job and they remain self inspired and motivated in guiding students in their academic and career growth. For continuous monitoring of academic performance, meetings with HOD's and staff are held on a regular basis. The performance of the teachers is checked with the results and ACR. The perspective plans are implemented by principal with suggestion from Bursar of the college who deals with the finance received for the various grants and amount received from Govt. and other sources from overall development and maintenance of college.

The institution has organized a presentation for the faculty members to acquaint them about various aspects of NEP 2020. The institution will organize interactive sessions with the students to educate about the certificate course, diploma course, 3-year bachelor degree programme, 4-year bachelor degree programme. Student's feedback will be registered for the evaluation of the performance of the faculty for the ongoing classes. For uniformity in the feedback, pro forma will be designed by the institution. However, the institution already follows this tradition of receiving feedback from the alumni. Presently, the college is availing the services of incubation center located at Pt. C.L.S. Govt. College Karnal. In order to provide benefit to a greater number of students in the coming years, the institution is planning to develop its own incubation center in its own premises. To develop a culture of research among students and to promote socially relevant research, the institution is planning to establish a research and

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development cell by following the UGC guidelines.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### **6.2 Strategy Development and Deployment**

#### 6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

#### **Response:**

There is well placed administrative structure to conduct college activities in a systematic manner and the rules and procedures are well defined to avoid any ambiguity in the working of different functionaries. The Principal is the head of the institution and works under in the light of the policy guidelines provided by the Higher Education Commissioner and the Director General, Higher Education. The college conducts the activities of the institution with the active support of the empowered College Council. These committees, consisting of teachers, work independently for their allotted work under the overall supervision of the Principal. The teaching departments are headed by Head of the Department and these HoDs coordinate the teaching activities in consultation with other teachers. The activities of designated cells are coordinated by the respective committees and students' representatives. The non teaching staff members are deputed in college office, library and laboratories and their working is supervised by the respective heads.

The appointment rules are transparent and appointments are made on the basis of merit by following a detailed procedure by the Haryana Public Service Commission for teachers and Haryana Staff Selection Commission for non teaching staff. The service rules are decided by the government and there is uniformity in these rules for colleges and other administrative departments.

The following plans are projected after the discussion which is based on analysis, assessment and estimates:

#### **Strategic Plan:**

- 1. Planned for placement for job oriented courses (BBA and BCA)
- 2. Offering certificate and diploma courses (Ist year students for Computer skills)
- 3. Planned to motivate students to clear UGC examination at PG level (M.Com, M.Sc. Geog. M.A. Hindi and M.A. Music).

#### **Implementation:**

- 1. Various Extension activities were carried out through NSS and NCC, YRC, legal Literacy Cell, Women cell.
- 2. Many students were engaged under "Earn While You Learn" in different departments of the college to make them financially independent.
- 3. Encouraged the Faculty for Paper publishing in UGC approved Care listed Journal at National and International level.

**Human Resource Management:** The faculty members of the college are engaged in various activities as per duties assigned to them on time to time. Every faculty member is the Mentor of small group of students. Library and ICT New books are regularly added to the library. 12 smart class rooms have been made functional in college in different class room.

**Research and Development:** The faculty members contribute to research work by publishing research papers in various research journals and conferences.

**Industry Interaction / Collaboration:** The students especially of commerce and management faculty do training programs in order to get a real feel of the working conditions in their respective fields. Students of B.Com and BBA do training in financial institutions such as bank and insurance companies. Moreover, the process of signing MoU with local and nearby insdustries has also initiated and 3 MoUs have been signed as of now.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

#### 6.2.2

Institution implements e-governance in its operations

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document

#### **6.3 Faculty Empowerment Strategies**

#### 6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

#### **Response:**

The college follows the Performance Appraisal System laid down by the UGC Performance based appraisal system the Minimum norms API Score requires for senior scale, selection scale and Pay band IV (13A) for the teaching staff. Confidential Report of Teaching and Non-Teaching Staff is submitted by staff and then verified by the Principal at the College level and then verified by Head office level.

The entire process of filing and maintaining the Annaul confidential report of each employe is ONLINE and the corresponding portal is https://acr.highereduhry.ac.in/ or Login (highereduhry.ac.in)...A very systematic and effective Performance Appraisal System of the College is in place for all Teaching and Non-teaching Staff Members. Through these appraisals the College encourages professional growth and development. The Process is designed to explore the individual professional skills and progress of employees and their participation in Academic, Research, Curricular and Co-curricular activities which in turn lead to the overall development of the college. Thus, it is clear that there is a vibrant, effective, transparent, digitalized and supportive performance appraisal system in the college and it is helpful in ensuring better functioning of different activities in the institution.

The college administration also ensures healthy and hygienic daily working conditions in the institution. The staff is provided all necessary technical and ICT based facilities for their routine working. They themselves have been given the responsibility of maintaining their surroundings in accordance with their requirements.

EMPLOYEE BENEFITS (GPF/ ESI SCHEME, NPS, SERVICE GRATUITY, FACULTY IMPROVEMENT)

1. GPF (General Provident Fund), NPS and ESI scheme

As per the existing norms of Central Government, GPF (General Provident Fund), NPS and ESI schemes are implemented for the teaching, non-teaching and contingent staff.

See http://www.finhry.gov.in/Portals/0/hcs-gpf-rules-20161.pdf

#### 2. SERVICE GRATUITY

How Gratuity calculated: The formula is: (15 \* your last drawn salary \* the working tenure) / 30. For example, you have a basic salary of Rs 30,000. You have rendered continuous service of 7 years and the employer is not covered under the Gratuity Act. Gratuity Amount = (15 \* 30,000 \* 7) / 30 = Rs 1, 05,000.

#### 3. LEAVE FOR STAFF MEMBERS

- 1. A member of the staff on casual leave is not treated as absent from duty and his pay is not interrupted. The maximum numbers of casual leaves in a calendar year are 20 after completion of service 20 years.
- 2. Casual leave cannot be combined with any other kind of leave.
- 3. Balance casual leaves will not be converted into earned leaves.
- 4. The teaching staff of the college will be eligible for annual leave / earned leave 10 days for a year maximum 300 day's encashed at the retirement for teaching staff.
- 5. The earned leaves can be availed during the academic period as applicable without causing any academic disturbance and should be recommended by Principal.

File Description	Document
Provide Link for Additional information	<u>View Document</u>

#### 6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

#### Response: 0

# 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

#### 6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 17.84

# 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	36	27	07	04

#### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	23	13	11	11

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

## **6.4 Financial Management and Resource Mobilization**

#### 6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### **Response:**

There is an internal mechanism for regular audit of different college expenditure and financial transactions. A senior faculty well versed in financial rules and regulations holds the charge of Bursar. This is a very effective mechanism as no financial transaction has been made without the approval of this authority. He keeps a good vigil on different heads of expenditure and ensures that the income is credited in and expenses are made strictly from the assigned head. He advises the Principal about the financial record keeping and ensures the fidelity of financial accounts. The regular surveillance by this internal financial officer-cum-auditor is very effective in ensuring that all financial transactions are made in accordance with governmental rules and regulations and in minimizing the objections to be raised by the external financial auditor. At the end of year, funds/grants are audited by a team (section officers) from DGHE.

- A. Mobilization of funds of the college is as follows:
- 1. Fees: Fees charged as per the University and government norms from students of various funds.
- 2. Salary Grant: The College receives salary grant from the State Government for teaching and non-teaching staff of the college. The college demands an annual budget of the estimated salary grant required to the state government for this purpose. This grant includes salaries of the Full Time Permanent teachers and non teaching staff as well as part-time teachers working on granted posts and extension teachers.
- 3. UGC/RUSA Grants: The said College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So, the college receives grants from the UGC/RUSA for the development and maintenance of Infrastructure and Lab development also.
- 4. The college also received funds from the annual membership of Library.

The college administration ensures that the mobilized financial resources should be optimally used for the desired purpose in a transparent manner. It makes it a point that all the transactions must be properly documented. A regular assessment of college facilities has been made to find out the areas which needs fund mobilization and then a decision has been taken about from where the financial help can be managed. Thus, the college administration is actively involved not only in mobilizing resources other than government grants but also its proper utilization for providing better facilities to students and staff.

## **6.5 Internal Quality Assurance System**

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

#### **Response:**

The College Internal Quality Assurance Cell (IQAC) is working in close association with college administration, faculty, non teaching staff and other stakeholders to maintain high quality standards of education in the institution. The IQAC regularly assesses the college activities and facilities and suggests accordingly the areas where further betterment can be planned.

The IQAC is constantly engaged in motivating teachers and students to make optimum use of ICT related tools for study purposes. The college is facilitated with Wi-Fi and many classrooms are equipped with LCD projectors with internet access for enhanced usage of ICT in teaching and learning. Faculty is encouraged to participate to present/publish articles by providing on-duty. Workshop, Seminar and Conferences are organized to enhance the research culture in the college. The college prepared long term perspective plan for the growth and overall development of the students as well as the college. College is providing adequate Sports facility for the benefit of the students. Shakha ground is functioning for sports activities. Indoor sport facilities have been improved by the college. Permissions for participating in competitions and practice sessions has been facilitated by the college to girl students. Academic and Administrative activities have been planned at the beginning of the Academic year through Annual Planner, Semester planner and the information has been disseminated to the students by Student Handbook, website, Notice Boards and Public Address system. Lesson Plans have been prepared and Academic records, Teaching Diary have been maintained as directed by Principal.

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared by the Kurukshetra University, Kurukshetra and has been forwarded on whatsapp group by the Examination/University works branch of the college. The admissions were done in various programmes as per the guidelines of the University. The process of admission was done online as directed by DGHE each session. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences. The incharges of mentor –mentee scheme regularly contact students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses, and directly through IQAC. Students are also free to approach the Principal for feedback and suggestions for the development of the college. Feedback is properly analyzed by the IQAC and Grievance committee collectively for the betterment of the college.

File Description	Document
Provide Link for Additional information	View Document

6.5.2

#### Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2. Academic and Administrative Audit (AAA) and follow-up action taken
- 3. Collaborative quality initiatives with other institution(s)
- 4. Participation in NIRF and other recognized rankings
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**Response:** C. Any 2 of the above

File Description	Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

## **Criterion 7 - Institutional Values and Best Practices**

#### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

#### **Response:**

The College is State-owned "Women only" Institute in the heart of the city Karnal. The College puts sincere efforts for the promotion of gender equity during the year and organizes several activities in this regard. Women cell organizes lectures/awareness programs on legal rights and women safety, College believes in providing representation to the members of the staff (Males and females), on equalfooting, as conveners/members of various committees constituted and events organized from time to time during the year. The college has also organized and participated, at different places, in the various gender sensitization activities as directed by Centre and State Govt. viz. Beti Bachao Beti Padhao, Fit India Campaign and has always ensured higher participation of girls in extension and outreach communal activities.

The state-run college has provided free bus pass facility to all students upto 150 kms to and fro from college. Besides having women development cell in place, college also has a dedicated grievance cell (includes senior female staff) and that is available to support girl students in the hour of need. The college also has a Day-Care centre to support the staff with younger children. There's enough space for younger ones to sit-n-relax, to lay-down and to play with soft toys etc.. One of the specific and common facilities available includes two separate parking stations for male staff and female students. CCTV cameras are installed throughout the campus and are constantly monitored in principal office and women cell office.

#### 7.1.2

#### The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

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File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	<u>View Document</u>
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

#### 7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

**Response:** C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document

#### 7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

#### **Response:**

The institution is committed to maintain tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. As per extant instructions of the State Government from time to time, reservation is provided to Scheduled Castes (SCs), Scheduled Tribes (STs), Backward Classes and other reserved categories at the time of admission in different programs. A affordable fee structure for all students, allows quality education for all sections of society. All students who belong to economically weaker sections are provided fee concessions. Fellowships are also provided to the meritorious students as per the government norms. A part of the finance for the fee concession are met from the donations made by the leading business group and charitable institutions. of the city. The

institution has an "Grievance Redressel Cell" to cater to the needs of all students irrespective of religion, caste, creed, area and gender. Special lectures focusing on the basic moral teachings are organized. Cultural programmes promote inclusiveness. Various events and festivals were celebrated in the college campus by all students and teachers to promote mutual harmony and happiness. All such inclusiveness enhancing programs are celebrated by taking into consideration Covid-19 guidelines issued by the Central and State Government. All religion festivals viz. Eid, Baisakhi, Diwali, Good Friday etc. are commemorated with equal enthusiasm. Each Year, Red Ribbon Club and NCC cell conducts various activites related to Constitutional rights and duties. Voters Day is also celebrated with a rally and awareness programme in nearby locality and adopted villages.

#### 7.2 Best Practices

#### 7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### **Response:**

**Best Practice 1:** 

1. Title of the Practice:

Women Empowerment through Holistic Education

- 1. Objectives of the Practice
- 1. To develop a culture where girls can acknowledge the real world problems and learn to overcome them. To boost their self-esteem & confidence.
- 2. To develop in them essential traits like compassion for humanity & love for nature.
- 3. Encourage them to excel in Academics, Sports & Co curricular activities.
- 4. To develop value oriented leadership in female students and enhance their personality.
- 1. The Context

Women have been a marginalized class in educational sector. Inspite of efforts to reduce gender gap in education, there continue to be significant barriers to girl education. Still colleges are out of reach of many Indian women and it becomes imperative that those who manage to cross the social hurdles and reach the institution of higher learning must be empowered enough to realize their true essence.

#### 1. The Practice

In keeping with its professed objective of Women Empowerment, the college encourages the girls to spread their wings in all dimensions of healthy college life. Projects, Seminars, Discussions and Extension Lectures provide a forum for them to think. Organization of multifarious competitions like Rangoli, Mehandi, Best out of Waste, Nutrition Contest etches out their awe inspiring creativity. Regular

Health Awareness Lectures by leading doctors, Workshops on Self-defence, Personality Development Courses, Rallies, Debates, Letter Writing & Poster Making on gender issues are regularly conducted to equip the girls fully to face the real world. To inculcate entrepreneurial attitude among young girls, they are encouraged to plan start-ups so that they become job givers instead of job seekers. Career guidance is also provided to facilitate economic security and financial independence of women. Ample opportunities are thrown open to girls to participate in Inter-college Competitions and Youth Festival. Placards, Slogans, Quotes in favour of respect for woman are installed in key areas of college. They are motivated to join NSS & NCC to engrave in them the sentiment of service towards society & nation. Scholarships and other freeships are given to deserving and needy girls. Ace performers in Sports, CCA and Academics Excelsior are felicitated with Awards & Prizes. Coaching assistance and Remedial classes are organized to stretch the weak students at par with others. All our meaningful efforts have proved to be a game changer enabling us to accomplish the goal of women empowerment successfully.

#### 1. Evidence of Success

We have been able to grab considerable number of prizes in co-curricular activities in Inter College Competitions and Youth Festivals. Our girls excelled in sports arena & roped home several medals in Inter College, and Intervarsity sports competitions. High self-esteem and confidence is the relection of their empowerment.

#### 1. Problems Encountered and Resources Required

The girls feel the pressure due to cultrual norms as they have to swim against the system and socially constructed gender biases to enter the college. A majority of girls have low level of self-confidence and insufficient family support. Most of the girls discontinue their education after graduation and embrace matrimony. Parents still perceive marriage as priority over education. This limitation dwindles a number of girl students in post-graduation.

#### Best practice -2:

Humanitarian Assistance and Social welfare

#### Objectives:

- To create awareness about health and hygiene.
- To create awareness against superstition among rural people.
- To create a sense of social and civic responsibility.
- To solve/reduce social problems prevailing in the society.

#### Context:

At Government College for Women Karnal, we have observed along with education, economic backwardness is seen among the adjoining rural areas. The main occupation of the people is agriculture. Though there is a primary health centre in the village, there had been a practice of getting cure by Vaaidh/Hakeem etc. The effort of the college has strengthened the people's belief in medicine and science. Through rallies during various awareness programs, street play and other activities, the students

and teachers of the college make the people aware of using safe drinking water.

Practice: Government College for Women, Karnal has developed new dimensions in the works of rural development and public awareness. The students have been trying to bring awareness among the people about the social problems through Swachh Bharat Campaign for cleanliness, Rallies on World AIDS day, Swachhta Pakhwada, Voter's awareness, Sashakt Naari Sashakt Haryana, Home Nursing Training, Shramdaan, Water conservation, Environment cleanliness and awareness programs.

#### **Evidence of Success:**

The students of the college are actively organizing various activities from time to time. are carried out in nearby localities and adopted villages. The role of the Red-Ribbon Club, Red-Cross Society, Women Cell, and NCC/NSS Units of Girls in our institution has been very instrumental in achieving the objectives of spreading awareness in neighbourhood and sensitizing students with regard to social issues.

The impact of the Red-Ribbon Club can be seen in the increase in the number of voluntary blood donors and the decrease in the number of HIV/AIDS cases reported in the community. During the COVID-19 pandemic, students served the community as the corona volunteers and supplied food/clothes to the needy people in the vicinal slum areas and also distributed masks and sanitizers.

The Red-Cross Society is a humanitarian organization that has been actively involved in organizing blood donation camps, first-aid training, and disaster management drills. The impact of the Red-Cross Society can be seen in the number of people who have benefited from the services provided by the society. The society has also created a sense of responsibility among the students towards the community.

The NSS Units of Girls have been actively involved in extension activities such as tree plantation program, Fit India awareness campaign, Road safety campaign, Cleanlinesss drives, Rally against use of Polyethylene, COVID-19 awareness programs. College has adopted five nearby villages and organized various awareness programs during each year.

#### Problems Encountered:

- Most of the people are out of home for agricultural work.
- The attendance of women is relatively less.
- Due to financial problems, many of the villagers go out of the village for their livelihood. Despite of all these problems, our college has been successful in cleanliness, health awareness and other campaigns.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

#### 7.3 Institutional Distinctiveness

#### 7.3.1

# Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### **Response:**

The performance of the institution in one area distinctive to its vision: The College is a women college situated in heart of the city. Institution caters to all sections of society but especially to students belonging to rural background and economically weaker areas. The college offers under-graduate programmes in Arts, Commerce and Science streams to the aspiring youths of the district. Every year large number of rural students takes admission in different courses offered by the college and the college makes it sure to provide all the basic need-based facilities to students as per the direction of the University and the State Government. The College always aspires to help poor and needy students so that they can overcome their academic hurdles, as an initiative the college has established a BOOK BANK at departmental level wherefrom poor and needy students can avail free books on yearly basis. College has also constituted a "SEHYOG SAMITI" to give a hand to help (in terms of books, fee, psychological etc.) some student in need. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values etc. Keeping all these in view, the college organizes several programmes such as lectures, popular talks, workshops, seminars, sports competition, activities under NSS and NCC units, extension activity committees of the college at a regular interval in the college campus as well as in the local areas. The college always ensures participation of students as well as of the local people in such programmes of the college. So that students and local people can be sensitized to such issues. Besides, local people are allowed to use all the available facilities of the college such as the playground for running, walking and sports activities for their physical development.

Therefore, it can be said that the college provides quality education and opportunities to students as well as to local people for their intellectual and emotional growth through different programmes which are relevant and responsive to the needs of the rural and educationally backward society of this region of the state. The students of the poor section of locality can't afford their education in the urban colleges, due to several reasons basically financial. So, our college provides academic environment to those aspiring students of the rural area so that they can move ahead in their academic endeavour. Many state-funded scholarships and freeships such as "Earn While you Learn", "Tour/Trips" etc. are awarded to deserving students annually to uplift their exposure to the world. Keeping holistic development of the students in view, the college encourage them to participate in extracurricular activities (NSS, cultural, literary and sports) so that they cop up with students of the main stream. Besides, the college also organizes several talks, seminars, workshops etc., to apprise students to the burning national and international issues.

In keeping with these requirements, the Learning Outcomes Based Curriculum Framework connects the idea of desired outcomes with an emphasis on interactive, skill-based learning. The college also has an elearning portal, which utilizes the Moodle platform as a means of supplementing and structuring online teaching. This portal offers easy access to study material and vetted notes to students. As a measure of preparedness for the future, the college has promoted several endeavours that promote hard and soft skill empowerment.

File Description	Document
Appropriate web in the Institutional website	<u>View Document</u>

### 5. CONCLUSION

#### **Additional Information:**

The College is attempting to attain 100% digitalization for its functioning. The initiatives taken so far are boosts our moral to keep going. The broad areas of e-governance applied in the college includes examinations, admissions, day to day operations of departments, accounts, purchasing, academics, library and stakeholders inclusion in a staged manner. It aims at achieving efficiency in overall functioning of the college, promoting transparency and accountability and achieving paperless administration of the institution. ICT is used for services like internal communication between the employees. The College has a faculty members Whatsapp group, Principal of the college inform all the information through this group. There is a provision for biometric attendance of staff of the college. CCTVs (surveillance cameras) have been installed at strategic places on campus and are constantly monitored by the Principal.

- Admissions: online, URL:http://www.highereduhry.ac.in
- Shiksha Setu Mobile App for Students (LMS), URL: https://play.google.com/store/apps/details?id=highereducation.weexcel.com&hl=en\_IN&pli=1
- MIS portal for Employees, URL: https://mis.highereduhry.ac.in
- Registration and Fee Remittance to University URL: https://iums.kuk.ac.in/login.htm
- Assessments, Exam forms and Award Lists URL: https://examforms.kuk.ac.in/KukHome/Login.aspx
- Salary Generation URL: https://esalaryhry.nic.in/
- All Grants and Funds: URL: https://hrtreasuries.gov.in/
- Purchasing (Retail/Wholesale/Bids) URL: www.Gem.gov.in
- Fee Collections. URL: https://erp.highereduhry.ac.in/
- Scholarships Portal, URL: https://harchhatravratti.highereduhry.ac.in
- Bus Pass URL: https://buspass.hrtransport.gov.in/
- Property Returns: URL: https://intrahry.gov.in/
- Govt. Grants (UGC/NAAC/RUSA etc.) https://pfms.nic.in/NewDefaultHome.aspx
- Teaching-Learning [LMS] URL: https://erp.highereduhry.ac.in/
- Property/Stock management URL: https://erp.highereduhry.ac.in/
- Statistics Management URL: https://aishe.gov.in/aishe/home
- Passport making by College URL: ( https://www.passportindia.gov.in/)
- Driving licence by College, URL: https://parivahan.gov.in/parivahan//en/content/driving-licence-0

## **Concluding Remarks:**

"Inclusivity in Diversity" is the practice at Govt. College for Women Karnal. Diversity is the ethos of the community life at our institute. Nevertheless, this diversity is not devoid of the sense of inclusion. The college has evolved multiple facets to create a learning environment which is inclusive and holistic. This practice, therefore, will go on to provide a more tolerant and sensitive future to the nation. The introduction of the NEP, pivoting around the aspect of inclusivity in learning, has further boosted the efforts of the college on this front.

All the machineries of the college function keeping the following motives in perspective to embed the diversities into one and thereby provide 'inclusivity in diversity':

Involving

#### Respecting

Providing equal opportunities

The efforts put together via all available fronts of the college has also given its dividends. Several collaborative programmes are being organized, that are a proof of the growing sense of respect, knowledge, and bonhomie that diverse communities in the college are showing towards each other.

All the girl students of this institute are groomed in such a way that makes them physically, mentally and intellectually strong with sound knowledge and skills along with deep societal concern with human touch and strong moral, emotional and spiritual quotient fostering their all round holistic development. Our institution is dedicated to develop in each girl the ability, skills and passion to work honestly, intelligently, creatively and effectively for the betterment of the society. Our students are trained to face the challenges and overcome the limitations that enable them to plan and execute new strategies to have desired results and face boldly the present as well as future challenges. Govt. College for Women, Karnal aims to provide all kinds of support to the girls stimulating their creative thinking and leadership traits. They are provided plethora of platforms to contribute and learn life skills such as co-operation, empathy, logical and rational decision-making. We look forward to prepare a force of educated girls adorned with social, moral and ethical values along with basic human traits. We are dedicated to make our students aspiring and promising women enabling them to make informed decisions on their path to academic success and excellence. I wish and hope that all our students crown the top of the ladder of success in every field and bring laurels to the nation flying with the wings of education.

### **6.ANNEXURE**

#### 1.Metrics Level Deviations

Metric ID Sub Questions and Answers before and after DVV Verification

- 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years
  - 2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
512	507	450	427	451

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
528	494	464	447	438

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
567	567	567	527	520

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
567	567	567	527	520

Remark: Input edited as per the supporting documents

- 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)
  - 2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
94	100	99	100	79

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
75	69	66	49	38

Remark: Input edited as per the supporting documents 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years 3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years Answer before DVV Verification: 2021-22 2020-21 2017-18 2019-20 2018-19 4 4 3 3 5 Answer After DVV Verification: 2021-22 2020-21 2019-20 2018-19 2017-18 00 04 03 03 03 Remark: Input edited as per the supporting documents. 3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years. 3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years Answer before DVV Verification: 2021-22 2020-21 2019-20 2018-19 2017-18 70 71 68 13 11 Answer After DVV Verification: 2021-22 2020-21 2019-20 2018-19 2017-18 13 24 35 11 10 Remark: Input edited as per the supporting documents. 5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
13	9	18	18	0

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
05	04	09	10	00

Remark: Input edited as per the supporting documents.

- 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years
  - 6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
41	58	45	8	6

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	36	27	07	04

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	23	13	11	11

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
25	23	13	11	11

Remark: Input edited as per the supporting documents

#### 2.Extended Profile Deviations

ID	Extended Questions	
1.1	Number of students year wise during the last five years	
	Answer before DVV Verification:	

2021-22	2020-21	2019-20	2018-19	2017-18
2773	2676	2510	2488	2598

#### Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2773	2676	2510	2488	2598

## 2.1 Number of teaching staff / full time teachers during the last five years (Without repeat count):

Answer before DVV Verification: 86 Answer after DVV Verification: 111