



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		GOVT. COLLEGE FOR WOMEN
Name of the head of the Institution		Dr. Anuradha Punia
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01842262044
Mobile no.		9996013210
Registered Email		gc_karnal_women@yahoo.com
Alternate Email		sharmasubhash01@gmail.com
Address		Railway Road Karnal
City/Town		Karnal
State/UT		Haryana
Pincode		132001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Subhash Sharma
Phone no/Alternate Phone no.	01842262044
Mobile no.	9466095433
Registered Email	gc_karnal_women@yahoo.com
Alternate Email	sharmasubhash01@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gcwkarnal.ac.in/images/74/DownloadForms/Forms259.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gcwkarnal.ac.in/images/74/DownloadForms/Forms214.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C+	63.5	2003	21-Mar-2003	20-Mar-2008
2	B	2.52	2017	28-Mar-2017	27-Mar-2022

6. Date of Establishment of IQAC	12-Jul-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Competitive Examinations Preparation classes were	09-Sep-2019 17	89

organized in the college		
Tally Software training was organized in the college	06-Jan-2020 26	44
Participating in DGHE, Panchkula sponsored JOB FAIR at Pt. NRS Govt. College, Rohtak	24-Jan-2020 01	50
Career Chaupal was organized in the college with help of MEDHA N.G.O.	28-Feb-2020 01	167
New books/titles purchased in the library.	11-Sep-2019 365	1400
Theatre Workshop was organized in collaboration with Haryana Kala Parisad and Multi Art Cultural Centre, Kurukshetra	06-Aug-2019 15	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Women Cell	For activities of women cell	DHE	2019 365	121000
Lab Upgradation	Upgradation of various labs	DHE	2019 365	200000
Earn while you learn	Payment of students	DHE	2019 365	70000
Sports Grant	Sports activities and maintenance of grounds	DHE	2019 365	150000
Placement Cell	Interaction with resource person. Visit of students job fair	DHE	2019 365	70000
Science Exhibition	For making models and participation in science exhibitions	DHE	2019 365	25000
Cultural Activities	For Organizing Cultural Function	DHE	2019 365	30000
Office Expenses	To meet office	DHE	2019	50000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Development and training events for students and faculty: There has been a visible growth in the quality, quantity and the variety of the events held across the campus of the college over the entire academic session. The events include involvement of the students and the staff members, along with the visiting faculties and resource personnel from outside the premises of the college to impart knowledge and training to one and all present in the event. The faculty members are encouraged to participate in regular research events, faculty development programs and other related events to expand and enhance their knowledge skill sets. The nonteaching staff is encouraged to participate in various training to keep updated with new techniques and improve their skill set and efficiency. • Attendance Committee and mentor groups: These groups have been created so as to look into the matter of shortage of attendance and the mentor keeps the students in their groups updated with latest information regarding their careers and counsel them regarding their personality development and the areas in which they need improvement. • Amalgamation of various societies and departments of the college: It was under the aegis of the IQAC and regular meetings conducted by them, that the faculty members, student coordinators non teaching staff, computer faculty and the examination committee were brought together. The direct and a very strong implication of the same has been that there is a visible and increased levels of smoothness with which classes and examinations are conducted. It is only due to regular meetings, the connectivity and the momentum of decision making has picked up to show immediate positive results for the welfare of the institution.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Department level academic activity: Academic checks are conducted on departmental levels in the middle of the semester to ensure timely and completion of the course and conduction of regular internal assessments.	Syllabus of different classes completed timely as an outcome of this activity and two assignments and a class test makes compulsory for a teacher to improve academic environment in the college.
Language and training courses for students: Teachers of English department are imparting training to students to improve their language skills and communication in the language labs. Enhancement courses, that encompasses hands down training on the instruments for science students and projects and presentations on actual data for students from commerce and humanities background.	Students of First Year classes are engaged by the department throughout the year to improve communication abilities and group discussion preparations for various competitive examinations.
To ensure that every teacher make the best use of smart class-rooms through e-lectures.	Every teacher is making the best use of smart class-rooms through e-lectures as e-content is available in the college and has been provided to the Assistant/Associate professors.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	05-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	Registration of New Employee Teaching/Non Teaching All College Staff List All Non Teaching Staff List Profile Approved Section Registration of Extension/Guest Lecturers Service Profile of Extension /Guest Lecturer Workload Assessment Section.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. At the beginning of the each academic session college prepares its proposed academic calender, which is uploaded on the college website. The proposed academic calender is prepared according to the guidelines and curriculum prepared by Kurukshetra University, Kurukshetra. Students are informed by putting the same on the notice board. 2. Introduction of admitted students is organized to make awareness of the functioning of college and various committees and mechanism for curriculum delivery. 3. Teachers make effective use of power point projects and multimedia devices along with traditional method of using chalk and talk. 4. Class tests and assignments are given to students to check their performance from time to time. 5. Field tours and excursion trips are organized for students to enhance their knowledge about environment and its conservation. 6. Tutorial classes are held to help the students in counselling for carrier and personality development.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	01/07/2019	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/07/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	NIL	64

MSc	Geography- Collection of Primary Data and computer based report writing	33
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The main feedback of the GCW, Karnal is obtained by the students and teachers during the last week of the even semester. Each batch of students is unique in some way and this feedback of the teacher on the course and the delivery process enables a teacher to change the teaching learning process to cater the student group. The feedback on college is a 360-degree feedback which covers Quality of Teacher, Lab facilities and knowledge level of lab technicians, Cleanliness of the campus, Availability and efficient usage of teaching aids like LCD, PPT, Web Based Learning, smart board, simulation software etc. In addition, sports, library, placement and training, grievances are captured. Alumni feedback on the facilities provided to them during their stay, curricular aspects and placements are collected during alumni meet. Feedback from parents of the alumni in the areas of environment of the college, basic facilities in the college, placement cell functioning. Their feedback is considered for betterment of the department functioning and curricular innovations.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	HINDI	60	90	42
MSc	GEOGRAPHY	40	86	36
MCom	COMMERCE	60	312	63
BCA	COMPUTER SCIENCE	40	170	33
BA	BA	400	1355	400
BCom	BCOM	240	796	240
BBA	BBA	80	219	65
BA	ENG. HONOURS	40	171	37
BSc	NON MEDICAL	80	299	67

BSc	COMPUTER SCIENCE	80	155	43
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2362	266	46	6	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
62	62	8	10	10	0

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor is an individual with expertise who can help, develop the personality and career of a mentee. A mentor often has two primary functions for the mentee. The career related function establishes the mentor as a coach who provides advice to enhance the mentor's professional performance and development. The psychological function establishes the mentor as a role model and support system for the mentee. Both functions provide explicit and implicit lessons related to professional development as well as general work-life balance. Recently students mentoring system has emerged as a specific provision to quandary of students at risk. Our institute has an integrated mentoring system where the faculty acts as a strong link between the students and the institution. Our institution offers an efficient mentoring system through which a group of students consisting 35-40 students are assigned to a faculty members at the commencement of the system. Mentor meets their students to guide and encourage them with their studies, sports and extracurricular activities. Faculty mentors also play an important role for personal counseling of their mentee like subject related problems, career guidance. Faculty mentors meet their respected batches at least twice in a session. Faculty mentors meet students of their groups in the fixed meeting and discuss on general topics and also discuss on given agendas i.e. academic (regular classes, attendance, examination, curricular activities) and non academic (social, political, economic, environmental and other challenging National-International issues). The main focus of mentoring system is on developing a good bonding between teachers and students through host academic and extra-curricular activities throughout the year. Student mentoring system is beneficial for students. Constant communication with their mentors enhances the student's confidence level. Students get individual recognition and proper encouragement, psychological support at the time of need. They also receive routine advice and information of academic and other curricular activities timely. Students also get an exposure to diverse academic and professional perspectives and experience in various fields. Students are categorized based on the streams of the students and also according to their core subjects. They are divided into groups of 35 to 40 depending on the number of students each group is assigned a teacher mentor who would perform mentoring duties.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2628	62	1 : 42

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
69	62	7	9	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Assistant Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	217	4TH	19/05/2020	11/11/2019
MA	214	4TH	19/05/2020	11/11/2019
MCom	228	4TH	19/05/2020	11/11/2019
BA	104	6TH	19/05/2020	10/10/2019
BBA	120	6TH	19/05/2020	10/10/2019
BCA	121	6TH	19/05/2020	10/10/2019
BSc	129	6TH	19/05/2020	10/10/2019
BSc	129	6TH	19/05/2020	10/10/2019
BCom	123	6TH	19/05/2020	10/10/2019
BA	101	6TH	19/05/2020	10/10/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college strictly follows the university academic calendar. The academic council of the college under chairmanship of the principal assigns responsibilities to the teaching staff members under the various committees. Each committee plans its activity before the commencement of each semester. The convenors of each committee monitor the activities allocated to them. Extracurricular activity, course allocation and teaching schedule as notified by the university is followed well in time. The internal assessment tests, projects, presentations, group discussions, project work and assignments and oral presentations are taken which improve theoretical knowledge of the students. Students are encouraged to discuss and debate the topic in detail during the lecturers and tutorials. ? Effective learning resources, career guidance is provided to students. ? More emphasis on practical part of the syllabus is laid ? Attendance registers of the faculty duly signed by the principal at the end of each semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college strictly follows the university academic calendar. Thus an effective and organized planning is done for the coming semester. The information regarding the departmental activities like Extension lecturer, industrial visit, workshops, quiz, excursion, seminar, conferences, etc. along with tentative date are uploaded on website for effective planning of teaching learning process and information is also displayed on notice board for students from time to time. The schedule of academic calendar for UG, PG is uploaded on college website. The principal keeps an eye on whether various activities are conducted as per the instruction and guidelines provided.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcwkarnal.ac.in/images/74/DownloadForms/Forms339.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
104	BA	HONOURS	27	12	44.44
244	MSc	GEO	21	1	4.76
214	MA	HINDI	19	14	73.68
101	BA	BA	341	216	63.34
123	BCom	BCOM	177	162	91.52
129	BSc	NOM-MEDICAL	70	47	67.14
129	BSc	COMPUTER SCIENCE	58	33	56.89
121	BCA	COMPUTER	23	10	43.47
120	BBA	BBA	50	28	56

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gcwkarnal.ac.in/images/74/DownloadForms/Forms274.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	NIL	0	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	01/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/07/2019	NIL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	2
Mathematics	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	1	00
National	English	2	00
International	English	1	5.87
International	Commerce	2	00
International	Physics	3	00
International	Computer Science	1	2.79
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	2
Commerce (Book)	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	Nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	35	71	25	0
Presented papers	17	33	0	0
Resource persons	0	2	0	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
District level youth red cross training camp(4/1/19 to 9/1/19)	youth red cross unit GCW karnal	1	10
Multi disciplinary national seminar on universal brotherhood and humanism (27-02-2020)	youth red cross unit GCW karnal	1	6
First aid training(21/8/19 to 30/8/19)	youth red cross unit GCW karnal	1	50
NATIONAL INTEGRATION CAMP (4-06-2019 TO 15-06-2019)	NCC	1	5
CATC CAMP (20-6-2019 TO	NCC	1	58

29-06-2019)			
EVM TRAINING (01-10-2019)	NCC	1	50
Voting awareness Rally (14-10-2019)	NCC	1	200
Shramdaan (20-02-2020 TO 29-02-2020)	NCC	1	150
International Yoga Day(21/6/2019)	NCC	1	58
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness	Red Ribbon Club, GCW, Karnal	AIDS Awareness	1	60
Career Awareness	Placement Cell	CHAUPAL	4	167
Handicraft Exhibition	Placement Cell	SRIJAN MAHOTS AV/INNOVATION FEST	4	23
Awareness about Health	Youth Red Cross unit of College	First Aid Training Camp	1	50
Awareness about Health	Youth Red Cross unit of College	Home Nursing Training	1	50
Red Cross Training	Youth Red Cross unit of College	District Level Youth RedCross Training Camp	1	10
Sapath Camp	NCC	Ek Bharat Shrestha Bharat Camp	1	5
Seminar	Placement Cell	Vocational Education and Training	4	157
Seminar	Placement Cell	How to prepare for the	4	131

Competitive Exams

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Work	Project Work	LIC/BANK/INSURANCE	01/01/2020	30/04/2020	64

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2019	NIL	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	173168

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing

Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15040	609466	135	74185	15175	683651
Reference Books	219	6594	63	59693	282	66287
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	296	44687	0	0	296	44687
Others (specify)	6	46545	260	152523	266	199068
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/07/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	110	6	4	0	0	1	6	2	0
Added	25	0	0	0	0	0	0	0	0
Total	135	6	4	0	0	1	6	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Laboratories are maintained by the fund generated by the college as part of fee. 2. Library is updated by the fund received from government for library upgradation. 3. Sports facility are maintained and updated from government for sports. 4. Computer and other ICT facilities are maintained and augmented by the computer fund at college level and government grant. 5. Classrooms are maintained mainly by the nodal agency PWD.

<http://gcwkarnal.ac.in/images/74/DownloadForms/Forms321.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Post Matric Scholarship	233	555175
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

Career Chaupal	28/02/2020	167	MEDHA NGO
Employability Test	28/02/2020	130	PIET, Samalakha
Workshop on Tally Software	06/01/2020	44	Tally Certified resource Persons
Industry Talk on Banking Sector	06/01/2020	48	Indian Bank
Seminar on START UP	18/10/2019	133	SMARTZ, Chandigarh
Seminar on Resume and Vedic Mathematics	16/10/2019	136	Infomaths, Chandigarh
Seminar on Interview Skills and Group Discussions	11/10/2019	107	I.T.M. Mumbai
Competitive Exam Preparation Workshop	09/09/2019	89	Excellent Civil Academy
Seminar on Digital India	28/09/2019	85	HSIM India Federation
Vocational Education and Training	24/07/2019	157	District Employment Office

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Vocational Education and Training	157	0	0	0
2019	Seminar on Digital India	85	0	0	0
2019	Competitive Exam Preparation Workshop	89	0	0	0
2019	Seminar on Interview Skills and Group Discussions	107	0	0	0
2019	Seminar on	136	0	0	0

	Resume and Vedic Mathematics				
2019	Seminar on START UP	133	0	0	0
2019	Industry Talk on Banking Sector	48	0	0	0
2020	Workshop on Tally Software	44	0	0	0
2020	Employability Test	130	0	0	0
2020	Career Chaupal	167	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	DGHE SPONSERED JOB FAIR AT PT N.R.S.GOVT CLG ROHTAK	50	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	0	NIL	NIL	NIL	NIL
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	7
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Boxing (sports)	University	2
Gymnastic	Inter-college	4
Yoga Championship	Inter-college	6
Sports Meet	College	250
Talent Search	College	120
Basant Darbar	Inter-college	50
Shabad Gayan	Inter-college	30
Ratnawali	University	25
Inder Dhanush	Inter-college	20
Youth Festival	Inter-college	20
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	0	0	Nil	Nil
2019	Nil	Internat ional	0	0	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council elections will be held as per guidelines of the state government and Kurukshetra University, Kurukshetra. The council acts as a bridge between students and college administration. The students are represented in many of the college committees for example Students Grievances committee etc. Similarly feedback from students are taken so as to improve academic environment of the college. All students are connected through mentor groups and students are also act as administrator of many whats up groups working in the college. Students representatives are always playing a key role in maintaining discipline in the Collège.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni meet of the college held on 01-09-2019. Total 251 alumni attended the meet. Cultural programme is organized in the event and refreshment was given to alumni.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is committed to a particular management with decentralized system involving the college staff and all stake holders teaching and non-teaching staff are fully engaged with various works for effective functioning of institution. Different committees clubs and subjects societies are formed which are assigned significant activities and initiatives. The entire functioning of the college is conducted after including ideas and effort of every member of these committees which directly helps in smooth functioning of the college with a pre-planned work scheduled, the younger energetic staff executes the responsibilities assign to them under the supervision and guidance of principal and senior faculty member. The details of the curriculum and co-curricular activities like examination quizzes, talent shows, inter college events etc. are available on the college website as well as in college prospectus. The senior staff member constitutes the core advisory committee also known as academic council of the college who in consultations with the principal do the decision making. The decision taken is executed and all teaching and non-teaching staff assists in proper implementation of the approved plans.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows the well laid down admission policy of the government with merit being the major criteria along with reservation under various categories. Committee of staff members are formed to admission in various courses and the merit list are centrally generated online.
Industry Interaction / Collaboration	The students especially of commerce and management faculty do training programs in order to get a real feel of the working conditions in their respective fields. Students of B.Com and BBA do training in financial institutions such as bank and insurance companies.
Curriculum Development	Fixed by academic council of Kurukshetra University, Kurukshetra
Teaching and Learning	Facility to attend orientation courses, refresher courses, workshops, seminars etc. is provided to every

	faculty members of the institute to enhance teaching abilities.
Examination and Evaluation	The students are regularly evaluated through compulsory two assignments and a class tests in a semester. They have to appear in semester examinations conducted by the university in every six months.
Research and Development	The faculty members pursue their own research works in order to get the doctorate degree. They contribute to research work by publishing research papers in various research journals and conferences.
Library, ICT and Physical Infrastructure / Instrumentation	New books are regularly added to the library. 15 smart class rooms have been made functional.
Human Resource Management	The faculty of the college is engaged in various activities as per duties assign to them time to time. Mentor groups are functioning in the college to interact with the student. Each faculty member is in -charge of small group of students. Some students work under "Earn while you learn scheme" is implemented in the college, so as students can earn with the study. These students earn some money while working in laboratories, Library and office.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College has adopted a mechanism to deliver lectures online in view of COVID pandemic. Planning is done on department wise level to complete syllabus well in time. What's up groups are made to send any information related to examination. Assignments are collected online and examination is also conducted online by the university.
Administration	There is a provision for biometric attendance of staff of the college. The various decisions taken by the higher education department are conveyed to the college online. College members have a faculty members whats up group, Principal of the college inform all the information through this group.
Finance and Accounts	All the grants and fees are received through cashless mode. All the salary bills are generated online. Bills of grants are credited directly in the account of the beneficiary.

Student Admission and Support	Committee of staff members are formed to admission in various courses and the entire merit list are centrally generated online.
Examination	Examinations are conducted by the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	01/07/2019	30/06/2020	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation course	1	17/02/2020	07/03/2020	21
Orientation course	7	04/06/2020	01/07/2020	21
Refresher course	1	04/11/2019	16/11/2019	14
Refresher course	1	18/11/2019	30/11/2019	14
Refresher course	1	30/10/2020	14/11/2020	14
Short Term Course	1	18/11/2019	23/11/2019	6
Short Term Course	1	15/07/2019	20/07/2019	6
Short Term Course	1	18/11/2019	23/11/2019	6

Short Term Course	1	10/02/2020	14/02/2020	5
Faculty Development Program	5	30/05/2020	03/06/2020	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
62	0	14	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, LTC, Children Education Allowance, GPF Loan, Maternity Leave, and CCL, House Loan, Vehicle Loan, Medical Reimbursement, Marriage Loan, NPS	Wheat Loan ,GPF, LTC, GPF Loan, Maternity Leave and CCL Leave, NPS	Scholarships (SC,BC,Merit based Scholarship), SC students gets money for books.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: Bursar checks the bills before they are cleared external Audit: Funds are audited by a team from DGHE, grants are audited by a team from AG Office

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University	Yes	College Administration
Administrative	Yes	Affiliating University	Yes	College Administration

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Provision for promotion- 1. LA to JLA 2. LA to Clerk 3. Clerk to Assistant 4. Restorer to Junior Librarian

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Arrangements are made for Digitalization so that in COVID pandemic classes may not suffer. 2. Admission process made completely online. 3. Aadhar Card, Passports of students are made in the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Shramdaan Programme organized	19/02/2020	19/02/2020	29/02/2020	150
2019	Theatre Workshop Organized	06/08/2019	06/08/2019	22/08/2019	50
2019	Legal literacy Campaign	18/09/2019	18/09/2019	20/09/2019	70
2019	Workshop on Competitive Examination Preparation	09/09/2019	09/09/2019	04/10/2019	89
2019	First Aid Training	21/08/2019	21/08/2019	30/08/2019	50
2019	Home Nursing Training	21/08/2019	21/08/2019	30/08/2019	50
2019	Interactive session for freshers held in the college	18/07/2019	18/07/2019	19/07/2019	1200
2019	Alumni Meet	01/09/2019	01/09/2019	02/09/2019	251
2019	Anti Sexual Act at Workplace	19/09/2019	19/09/2019	20/09/2019	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One Stop Centre Program	27/01/2020	27/01/2020	75	0
International Women's Day Celebration	06/03/2020	07/03/2020	150	0
Beti Bachao Beti Padhao	24/01/2020	24/01/2020	200	0
Mental Health Awareness Workshop	10/10/2019	10/10/2019	80	0
Aids Awareness Program	29/01/2020	29/01/2020	60	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
A detailed proposal for installation of solar panel on the roof of the college has been sent to Akshay Urja Vibhag Haryana. Rain water Harvesting is functioning in the campus. Use of LEDs is prevalent in the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	1	09/09/2019	01	Road Safety	Traffic Awareness	100
2019	0	1	14/10/2019	01	Voting Awareness	Voting Awareness	200
2019	1	0	16/10/2019	01	Disadvantages of Plastic Materials	Disadvantages of Plastic Materials	50
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	01/07/2019	Human Values and Professional Ethics were told to students and faculty members time to time in gatherings and meetings.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teej Mahotsav celebrated with Rakhi decoration, Jewellery making, Mehndi Sajao etc. Competitions	02/08/2019	02/08/2019	160
Anti Sexual Act at Workplace Workshop	19/09/2020	19/09/2020	100
Legal Literary Campaign	18/09/2019	20/09/2019	70
Poshaar Maah Program	30/09/2019	30/09/2019	60
Health Awareness/ Career Awareness Program	11/10/2019	11/10/2019	75
Self Grooming Workshop	11/02/2020	22/02/2020	70
Voting Awareness Program	14/10/2019	14/10/2019	200
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

We have successfully implemented the “paperless offices” scheme over the past few years by encouraging the administrative staff to switch over to paperless operations.
Tree plantation drive and eco-awareness campaign are organized in the college by NSS and NCC volunteers to generate environmental consciousness among other students.
Conserving energy by installing energy efficient LED Bulbs in the college premises
Use of sanitary napkin incinerator in washrooms.
Awareness rally for making campus plastic free is organized from time to time.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Nurturing life skills Academic excellence alone cannot provide the ability for a comprehensive management of life additional skill must be honed in order to combat the unpredictable a essence of life. Objective: To strength the student with the power of creativity To prepare them for utilizing the multiple mode of communication for personal growth. To enable them for dealing with the

fast paced digital world. The practice -the college provide opportunity to the students by way of college publication wall magazine ,digital social platform like Facebook like these medium are used by the students to contribute their opinion ,ideas, observation , critical judgement, suggest and views on multiple issues related to youth today. The student also get acquainted with the usage of digital platform 2. Wielding employability through sports: Sports has now been accepted as an integral part of modern education more and more parents are now open to the idea of encouraging their words to opt for sports as a branch of knowledge with increased excellence of Indian sports persons internationally ,the college has used the opportunity to offer sports as a subject . This helps to increase the aspect of fitness employability and prospects of research.

Objective: • To increase the employability. • To help the student to remain fit and discipline • To encourage the students to undertake sports as a topic for research in higher education The college provides special benefit to the students who aspire to build a career in sports. Facilities like sports kit, scholarship-fee waivers reservation of seats in admission are available. The students who are compelled to discontinue education by financial and social situation are assisted by the college in every way in order to help them to complete their education. Our sports women, thus pursue sports both for education benefit and auction as a career Over the years Government College for Women has grown into a renowned and acknowledged institute of the area serving the cause of value based higher education GCW, KARNAL is a premier institution of higher education for women in Karnal. It holds the distinction of being the women college in Karnal. Inspired by swami Dayanand Saraswati's vision of the potential in women and the need to educate and empower them . The college is located in the heart of Karnal catering to the needs of students from the urban and the adjoining rural areas. The college works within the framework of the system of affiliated colleges of Kurukshetra University where curriculum is designed by the university itself. The academic performance is excellent with 100 pass percentage and a large no. of students procuring position in academic merit lists of university and also in co-curricular activities, sports and cultural activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcwkarnal.ac.in/images/74/DownloadForms/Forms341.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

GCW, Karnal aims to educate and empower the least of the least. Women in particular have been at the periphery of social fabric since a long time. The college contributes actively to bring those at the margins to the centre by using the power of education. This college was set up more than 70 years ago with the vision of encouraging education among women. In keeping with that vision, the college continues to draft distinctive methods of fulfilling the aim under which we examine every single case with low attendance. Generally, such students have a valid reason (pregnancy, early marriage, familial responsibility, long commuting distances from villages in the interior with proper transport options etc.) for failing to fulfil the required attendance. Keeping in view the academic excellence of such students extra classes, notes, assignments are arranged for them. Special add-on courses like functional/ spoken English, beauty culture and cosmetology, food processing, fashion designing, GIS and Remote Sensing, web Designing are constructed to enhance the skills of our girls. This helps them to gain edge over those who get educated solely in conventional degree programmes. Such added undoubtedly boost the self-confidence of the students and their personality shapes up positively. The

college organizes frequent seminars, workshops and conferences where the students get additional information. Due to this, it acts for them a propelling force to take them leaps ahead of others.

Provide the weblink of the institution

<http://gcwkarnal.ac.in/images/74/DownloadForms/Forms340.pdf>

8.Future Plans of Actions for Next Academic Year

Future plans of action for next academic year. 1. To organise faculty development programmers of familiarize teachers with innovative teaching practises such as multimedia assisted teaching methodology. 2. To step a virtual classroom and lecture recording studio. 3. To redesign of college website 4. To hold annual blood donation camp. 5. To organize one day national workshop on IPR and RTI. 6. Outdoor recreation system contributes to a high quality of life. Open air GYM is proposed as it will have greater effect on mental and physical well-being of the faculty and students. 7. A library provides readers a healthy reading and learning environment. New books are an attraction to the students so it is proposed to add new books to the library collection as per the syllabus career and advancement, student's interaction and requirements. 8. Acoustic auditorium analysing the professional needs of globalized world and to cater them high-tech infrastructure is the basic requirement. The college is planning necessary infrastructure for teaching learning process when centralized air conditioned acoustic auditorium with latest technology and amenities can be used as a big platform for students. 9. Extension of solar electricity plant. 10. Installation of new CCTV cameras.