**1.1 The Institution ensures effective curriculum delivery through a well planned and documented process**

1. The college works as per academic calendar prepared by Kurukshetra University, Kurukshetra which is designed by the University before the commencement of the classes. All the departments of college follow such academic calendar according to the guidelines and curriculum prepared by Kurukshetra University, Kurukshetra. Students are informed by displaying the same on the notice board of the college and through whatsapp groups of their respective classes and every class teacher also shares the same academic calendar as well as curriculum with their class students. They also encouraged them to visit the University website for updating themselves for the syllabus of subjects concerned available on [https://www.kuk.ac.in](http://www.kuk.ac.in/)
2. All the teachers were directed to use maximum ICT tools while teaching in the classes. Students are also motivated to give presentation through these ICT tools to check their knowledge level regarding respective subject. Proper Attendance Register was also maintained for each subject to ensure maximum effectiveness of lecture delivered.
3. As per University guidelines one class test and two assignments were made mandatory for each student for the internal assessment purpose. A planned mechanism is also communicated in advance to students and teachers by examination branch of the college. Minimum 75% attendance in each subject is also made compulsory for the students.
4. As per the availability of funds by GoH, Field tours and excursion trips are organized for students to make them competent at National /International competitive platform which enhance their knowledge as well as efficiency and make them capable to face environmental hurdles while addition in their career.
5. The college had also arrange various personality development tutorial classes for the UG and PG classes which make them efficient while they appear in job orient program.